



Australian Government

**Assessment Requirements for MSTCL2012
Organise and plan own work in a
home-based production environment**

Release: 1

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Modification History

Release 1. Supersedes and is equivalent to LMTCL2012B Organise and plan own work in a home-based production environment

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- clarifying and confirming drop-off and pick-up arrangements for work
- handling, receiving and assembling garments
- confirming and interpreting work specifications and quality requirements
- applying required quality procedures and required work steps
- organising home-based workplace and maintaining home-based machines and equipment
- establishing home-based work record system according to standard home-based work practice and relevant industrial award
- keeping records according to record system requirements.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- garment assembly processes
- operating procedures for sewing machines
- relevant personnel and requirements of client organisation
- characteristics of typical fabrics, threads and other materials used in garment production
- quality standards and practices
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator

- have vocational competency in organising and planning own work in a home-based environment, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>