



Australian Government

MSS30316 Certificate III in Competitive Systems and Practices

Release 3

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Modification History

Release 3. MSS30316 Certificate III in Competitive Systems and Practices. Unit codes updated. Equivalent outcome.

Qualification Description

The MSS30316 Certificate III in Competitive Systems and Practices specifies the competencies required to apply competitive systems and practices to one's own work as well as, where required, to assist others to apply competitive systems and practices to their work.

This qualification provides a mixture of introductory and more advanced skills in competitive systems and practices.

This qualification provides the skills needed to improve efficiency in a person's own work role or the efficiency of a team or work area. It complements but does not duplicate qualifications supplying operational, production, maintenance, logistics, administration or other technical skills to industry. Where these skills are required appropriate qualifications from other Training Packages should be considered.

The skills in this qualification are often known in industry under a variety of titles many of which relate to manufacturing which is the origin of many competitive systems and practices. The most common term is lean manufacturing. However, other names for some of the system skills and techniques include agile manufacturing, lean operations, six sigma, lean six sigma, and so on.

This qualification is not intended to supply operational or technical skills that are used in conjunction with competitive systems and practices skills.

This qualification assumes that a learner has current or past work experience where operational or technical skills have already been gained and a supervisory, facilitation or similar level of responsibility exists. The qualification is not suitable for direct entry from school.

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

To be awarded the MSS30316 Certificate III in Competitive Systems and Practices, competency must be achieved in **ten (10)** units of competency.

- **three (3)** core units of competency
- **seven (7)** elective units of competency, as specified below:

- a minimum of **one (1)** unit of competency from Group A
- a minimum of **two (2)** units of competency from Group B
- the balance of **four (4)** elective units of competency may be selected from:
 - Group A, not previously selected
 - Group B, not previously selected
 - Group C units listed below.

A maximum of **four (4)** Group C units may be selected from other qualifications in this Training Package, other endorsed Training Packages and accredited courses where those units are available at Certificates III, IV or Diploma level. Units chosen should be relevant to the workplace and would normally be drawn from the appropriate sector Training Package, or possibly the Business Services Training Package.

Note: Prerequisite units must be counted in the total number of units required for achievement of the qualification. Refer to individual units for details.

Core units of competency

Unit code	Unit title
MSS403001	Review competitive systems and practices
MSMENV272	Participate in environmentally sustainable work practices
MSMWHS200	Work safely

Elective units of competency

Group A

Unit code	Unit title
MSS403005	Facilitate use of a Balanced Scorecard for performance improvement
MSS403006	Facilitate implementation or review of competitive systems and practices in an office
MSS403010	Facilitate change in an organisation implementing competitive systems and practices
MSS403011	Facilitate implementation of competitive systems and practices
MSS403085	Ensure process improvements are sustained
MSS405013	Facilitate holistic culture improvement in an organisation

Group B

Unit code	Unit title
MSMENV472	Implement and monitor environmentally sustainable work practices
MSMSUP390	Use structured problem solving tools
MSS402052	Implement continuous improvements based on standardised work practices
MSS402080	Undertake root cause analysis
MSS402082	Apply cost factors to work practices
MSS403021	Facilitate a Just in Time system
MSS403023	Monitor a levelled pull system of operations
MSS403024	Work within a constrained process
MSS403032	Analyse manual handling processes
MSS403034	Organise products into groups
MSS403035	Implement the visual workplace
MSS403039	Facilitate and improve 5S in an office
MSS403040	Facilitate and improve implementation of 5S
MSS403042	Facilitate mistake proofing in an office
MSS403043	Facilitate breakthrough improvements in an office
MSS403052	Map an office value stream
MSS403053	Map an operational process
MSS403054	Facilitate breakthrough improvements
MSS403055	Facilitate continuous improvement through the use of standardised procedures and practices
MSS403084	Improve changeovers
MSS403086	Improve cost factors in work practices
MSS403087	Mistake proof an operational process

Group C

Unit code	Unit title
MSS402002	Sustain process improvements
MSS402010	Manage the impact of change on own work
MSS402020	Apply quick changeover procedures
MSS402021	Apply Just in Time procedures
MSS402031	Interpret product costs in terms of customer requirements
MSS402040	Apply 5S procedures
MSS402041	Apply 5S in an office
MSS402050	Monitor process capability
MSS402051	Apply quality standards
MSS402053	Participate in breakthrough improvements in an office
MSS402061	Use SCADA systems in operations
MSS402081	Contribute to the application of a proactive maintenance strategy
MSS402083	Use planning software systems in operations

Qualification Mapping Information

Release 3. Equivalent to MSS30316 Certificate III in Competitive Systems and Practices Release 2.

Links

The MSS Sustainability Companion Volume Implementation Guides are available from VETNet: -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=5b04f318-804f-4dc0-9463-c3fb9a3fe998>