



Australian Government

Assessment Requirements for MSMPMC200 Organise self

Release: 1

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Modification History

Release 1. New Unit. Supersedes and is equivalent to PMC561080 Organise self

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and:

- identified, prioritised, organised and implemented work activities to meet requirements of procedures and work instructions on at least 1 occasion

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- sources of information about allocated work activities, procedures, timelines, schedules and work priorities
- methods for identifying steps and components of work activities to prioritise and implement
- routine problems, their probable causes and relevant corrective actions
- organisation procedures relevant to the work environment and job role.

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies, as well as, using suitable facilities, equipment and resources.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume Implementation Guides are available at VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=d1287d36-dff4-4e9f-ad2c-9d6270054027>