



Australian Government

Assessment Requirements for MSL934007 Maintain and control stocks

Release: 1

Assessment Requirements for MSL934007 Maintain and control stocks

Modification History

Release	Comments
Release 1	<p>This version was released in <i>MSL Laboratory Operations Training Package Release 2.0</i>.</p> <p>Supersedes and equivalent to MSL934003 Maintain and control stocks. Range of conditions removed. Assessment requirements amended.</p>

Performance Evidence

There must be evidence the candidate has completed the tasks outlined in the elements and performance criteria of this unit, and:

- effectively maintained stocks of materials and equipment at prescribed levels for the work area, within 2 different seasonal variations in stock usage.

Knowledge Evidence

There must be evidence the candidate has knowledge of:

- terminology associated with ordering and storage of stocks
- laboratory stock, product and service information relevant to job role
- workplace procedures for:
 - ordering, purchase and receipt of stocks
 - verification of temperature control for delivered and stored stocks (e.g. reagents containing enzymes)
 - organisation of compatible batch or lot numbers
 - storage of stocks, stock control and rotation of stock
 - monitoring of use by dates of standards and shelf life of reagents
 - recording and reporting
 - reporting non-conformances
- quality system requirements for stock control
- customer database and supplier catalogues, customer-specific requirements/standards, internal/external stock orders and overdue actions
- codes of practice and regulations concerning the labelling, handling, storage and transport of stock relevant to job role
- awareness of environmental sustainability issues as they relate to the work task
- legal, ethical and work health and safety (WHS) requirements specific to the work task.

Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions and contingencies. The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - stocks of materials and equipment
 - stock order forms and documentation
 - online information systems, inventories, print records, databases and catalogues
 - codes of practice and regulations concerning the handling, storage and transport of the stock.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

MSL Laboratory Operations Companion Volume Implementation Guide is available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5c63a03b-4a6b-4ae5-9560-1e3c5f462baa>