Assessment Requirements for MSFGN3002
Estimate and cost job

Release: 2
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Modification History
Release 2 - Text missing from Assessment Requirements reinstated
Release 1 - New unit of competency

Performance Evidence
- Collect, organise and understand information related to work orders, costs and government charges
- Communicate ideas and information to enable confirmation of work requirements and specifications and the reporting of work outcomes and problems
- Complete an outline plan of activities, including the preparation and layout of the worksite, the obtaining of equipment and materials, and the avoidance of backtracking, work flow interruptions or wastage
- Estimate and cost three (3) varied jobs, including:
  - estimate quantities of material required
  - determine the types and amount of labour required to complete the work
  - estimate time required to complete the work
  - estimate overheads associated with the job
- Work with others and in a team by recognising dependencies and using cooperative approaches to optimise work flow and productivity
- Use mathematical ideas and techniques to correctly complete measurements, estimate material, labour and overhead requirements and accurately cost the product/service
- Use checking techniques to anticipate and overcome costing problems
- Use workplace technology related to the estimation and validation of job costs

Knowledge Evidence
- Range of products and services offered by the enterprise
- Enterprise or equivalent costing procedures
- Components of overheads costs
- Components of labour costs
- Labour rates and approximate costs of products and materials
- Basic mathematical processes

Assessment Conditions
- Assessors must:
  - hold training and assessment competencies as determined by the National Skills Standards Council (NSSC) or its successors
• have vocational competency in the furnishing industry at least to the level being assessed with broad industry knowledge and experience, usually combined with a relevant industry qualification
• be familiar with the current skills and knowledge used and have relevant, current experience in the furnishing industry.

Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.

Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor’s reports, projects and work samples.

Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.

Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.

Access is required to specifications and costs of relevant products, equipment and materials; information on labour costs and availability; safety procedures; regulations; quality standards; enterprise procedures; and all necessary facilities and associated equipment, including calculators, computers and relevant software.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73