Australian Government

MSFBA3002 Install exterior blinds and awnings

Release: 1

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Modification History

Release 1 - New unit of competency

Application

This unit of competency covers installation of exterior blinds and awnings. It applies in an on-site residential or commercial environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Competency Field

Unit Sector

Blinds and awnings

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.	
1 Identify products, fittings and attachments for installation	1.1	Type of blind or awning to be installed is identified
	1.2	Installation hardware, tools and equipment are identified from work instructions and site inspection conducted in consultation with customer
	1.3	Customer is consulted to determine day and time for installation
	1.4	Local government regulations regarding installation of exterior blinds and awnings are checked and adhered to
2 Plan installation process	2.1	Work health and safety (WHS) requirements and personal protection needs are observed throughout the work

		2.2	Work order is read and interpreted and installation sequence is planned in a logical order to suit job
		2.3	Worksite is checked to determine access and special equipment requirements
3	Install exterior blind or awning	3.1	Public and property is protected and product to be installed is laid out and checked against work order
		3.2	Fixing hardware is installed to manufacturer specifications
		3.3	Blind or awning is installed to manufacturer specifications
4	Complete the installation	4.1	Operation of product is tested within limitations of normal operation and adjusted if necessary
		4.2	Customer is shown correct use of product
5	Clean work area	5.1	Tools and equipment are cleaned and stored according to workplace practices
		5.2	Work area is cleaned and left in a safe condition
		5.3	Waste and scrap are removed and disposed of be in accordance with workplace practices and environmental legislation covering disposal of industrial waste or recycled, as appropriate, following workplace procedures
6	Settle payment	6.1	Invoice is issued to customer and payment received and receipted
		6.2	Workplace documentation is completed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. Detail on appropriate performance levels for each furnishing unit of competency in reading, writing, oral communication and numeracy utilising the Australian Core Skills Framework (ACSF) are provided in the Furnishing Training Package Implementation Guide.

Range of Conditions

Specifies different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Range is restricted to essential operating conditions and any other variables essential to the work environment.

WHS requirements include:	• Commonwealth, state or territory legislation and regulations • organisational safety policies and procedures • the use of personal protective equipment and clothing • firefighting equipment • first aid equipment • hazard and risk control and elimination of hazardous materials and substances • manual handling, including lifting and carrying
Legislative requirements include:	• applicable legislation from all levels of government that affect organisational operation • award and enterprise agreements • industrial relations • Australian Standards • confidentiality and privacy • the environment • equal employment opportunity (EEO) • anti-discrimination • relevant industry codes of practice • duty of care and heritage
Workplace practices include:	• legal, organisational and site guidelines • policies and procedures relating to own role and responsibility • quality assurance • procedural manuals • quality and continuous improvement processes and standards • emergency and evacuation • ethical standards • recording and reporting • access and equity principles and practices • equipment use, maintenance and storage • environmental management (waste disposal, recycling and re-use guidelines) • tolerances • following manufacturer instructions

Blinds include:	• roll-up style exterior blinds
	• pull-down style exterior blinds
Awnings include:	• metal louvre style awnings
	• textile canopy-style awnings
	• metal hooded canopy-style awnings
	• aluminium roll-up style awnings
	• folding-arm style awnings
Hardware includes:	• screws
	• masonry anchors
	• dynabolts
	• nuts and bolts
	• mounting brackets
	• hex screws
Tools and equipment include:	• screwdrivers
	• drills
	• hex keys
Work instructions include:	• instructions for the installation of different styles of exterior blinds and awnings
Customers include:	• home owners
	• real estate agents
	• tenants
	• body corporate representatives
	• business owners
Personal protection needs include:	• safety glasses
	• hearing protection
	• safety boots
	• sunscreen and hats
Work order includes:	• quotations for work
	• job cards
	• customer orders
Work sequence includes:	• the steps for installation in a logical order to prevent backtracking
Worksite includes:	• construction sites
	• single storey and multi-storey dwellings
	• commercial premises
	• newly completed buildings
Protecting property includes:	• using drop sheets, barriers, cones and signs
Manufacturer	• written or verbal specifications

specifications include:

Waste includes:	• textiles • metals • hardware • timber • masonry • fibro cement • concrete • treated pine
Payment includes:	• cash, cheque or credit card depending on workplace procedures
Workplace documentation includes:	• time sheets • customer care cards • work orders

Unit Mapping Information

Supersedes and is equivalent to LMFBA3002A Install exterior blinds and awnings

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27 b03ed73

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