



**Australian Government**

**Assessment Requirements for MSFBA2003  
Select and apply blinds and awnings  
hardware and fixings**

**Release: 1**

# Assessment Requirements for MSFBA2003 Select and apply blinds and awnings hardware and fixings

## Modification History

Release 1 - New unit of competency

## Performance Evidence

- Interpret work orders, locate materials and use information to select and apply hardware and fixings
- Communicate with site supervisor to:
  - confirm work orders and instructions
  - identify problems
- Apply safe handling practices and safe operating procedures for equipment, products and materials to:
  - minimise the risk of injury to self or others
  - prevent damage to goods, equipment and products
- Identify materials and equipment used in applying hardware and fixings
- Select, set up and maintain tools and equipment in accordance with manufacturer instructions and workplace practices
- Communicate and work with others in the work area
- Report process for materials faults, damaged products or equipment
- Identify, select and apply hardware and fixings to at least four (4) different styles of blinds and awnings
- Work with others and in a team to select and apply hardware and fixings
- Use pre-checking and inspection techniques to anticipate production problems, avoid reworking and wastage
- Participate in establishing new ideas and work specifications for selecting and applying hardware and fixings
- Plan and organise activities, including the preparations and layout of the worksite, and the obtaining of equipment and materials to avoid backtracking
- Follow workplace induction principles
- Accurately plan and organise own work activities
- Use workplace technology related to selecting and applying hardware and fixings including specified tools, equipment, calculators and measuring devices

## Knowledge Evidence

- State or territory WHS legislation, regulations, standards and codes of practice relevant to the full range of processes for selecting and applying hardware and fixings
- Organisational and site standards, requirements, policies and procedures for applying hardware and fixings

- Workplace documents, including work orders, work instructions and operator instructions
- Environmental protection requirements relating to the disposal of waste material
- Established lines of communication and protocols
- Types of tools and equipment used to apply hardware and fixings and procedures for their safe use, operation and maintenance
- Characteristics of hardware and fixings and their use
- Set up and operation of tools and equipment used for applying hardware and fixings
- Storage systems and labelling
- Procedures for the recording, reporting and maintenance of workplace records and information
- Appropriate mathematical procedures for estimation and measurement

## **Assessment Conditions**

- Assessment methods must confirm consistency of performance over time rather than a single assessment event and in a range of workplace relevant contexts.
- Assessment must be by observation of relevant tasks with questioning on underpinning knowledge and, where applicable, multimedia evidence, supervisor's reports, projects and work samples.
- Assessment is to be conducted on single units of competency or in conjunction with other related units of competency. Foundation skills are integral to competent performance in the unit and should not be assessed separately.
- Assessment must occur on the job or in a workplace simulated facility with relevant process, equipment, materials, work instructions and deadlines.
- Access is required a location for the application of hardware and fixings for blinds and awnings construction and installation and standard operating procedures for selecting and applying hardware and fixings.

## **Links**

Companion Volume implementation guides are found in VETNet -  
<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=0601ab95-583a-4e93-b2d4-cfb27b03ed73>