Australian Government

MEM13019 Undertake work health and safety activities in the workplace

Release: 1

MEM13019 Undertake work health and safety activities in the workplace

Modification History

Release 1. Supersedes and is equivalent to MEM13002 Undertake work health and safety activities in the workplace.

Application

This unit of competency defines the skills and knowledge required to apply principles of work health and safety (WHS) in the workplace and undertake a safety risk assessment for the employee's area of responsibility. It applies to employees requiring additional WHS competencies beyond those inherent in their job.

Risk assessment is a process that includes analysing the risk to identify influencing factors and the range of potential consequences, assessing the effectiveness of existing controls, the likelihood of each consequence considering exposure and hazard level and combining these to determine a level of risk.

Where the selection and use of engineering measurement is required unit MEM12023 Perform engineering measurements should also be selected.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Band**:** A

Unit Weight**:** 3

Pre-requisite Unit

Nil

Competency Field

Work health and safety

Unit Sector

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential *outcomes.*	*Performance criteria describe the performance needed to demonstrate achievement of the element.*

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1. Determine job requirements	1.1 Follow standard operating procedures (SOPs)
	1.2 Use appropriate personal protective equipment (PPE) in accordance with SOPs
2. Apply principles of WHS in a workplace	2.1 Identify basic WHS principles of hazard identification, risk assessment and control
	2.2 Use understanding of WHS legislation as it applies in the workplace
3. Carry out safety audit	3.1 Carry out regular safety audits in the area of responsibility in accordance with appropriate WHS standards
	3.2 Document audit information in accordance with SOPs
4. Identify WHS improvements	4.1 Raise WHS issues and suggestions for improvements with WHS representatives and committees as appropriate
	4.2 Identify hazards and make recommendations for their control on the basis of safety audits or as required
	4.3 Make contributions to safety improvements using SOPs
	4.4 Identify WHS training needs and take action to respond to need
5. Follow requirements of enterprise WHS program	5.1 Ensure requirements of the WHS program are satisfied within the area of responsibility, including required accident investigation and emergency procedures
	5.2 Complete required documentation in accordance with SOPs

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Risk assessment is a process that includes the following:	• analysing the risk to identify influencing factors and the range of potential consequences
	• assessing:
	  • the effectiveness of existing controls
	  • the likelihood of each consequence considering exposure and hazard level
	• combining these to obtain a level of risk.

Unit Mapping Information

Release 1. Supersedes and is equivalent to MEM13002 Undertake work health and safety activities in the workplace.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b7050d37-5fd0-4740-8f7d-3b7a49c10bb2