



Australian Government

Department of Education, Employment and Workplace Relations

LMTML3003A Make millinery using patterns derived from hat block

Revision Number: 1

LMTML3003A Make millinery using patterns derived from hat block

Modification History

Not applicable.

Unit Descriptor

Unit descriptor This unit covers skills and knowledge required to place flat patterns derived from a hat block, onto millinery material, cut out and make the millinery.

Application of the Unit

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The unit applies to selecting patterns that have been developed from a hat block, following specifications, placing patterns on the materials and fabrications, cutting out and making the millinery.

The unit applies to situations where the cutting and making of the millinery item will be from a set of patterns that have been developed for a one-off item of model millinery. The patterns have been developed by draping or applying a pattern-making medium to a hat block, then designing the pattern pieces directly onto the three-dimensional crown or brim blocks. The patterns will have been developed in the pre-requisite unit LMTML3001A Make flat patterns from hat blocks. The marker may be developed directly on the fabric lay if continuous flat millinery material is to be used; or planned separately and applied to the relevant millinery materials and fabrications.

Work may be conducted in small to large scale enterprises and may involve individual and team-related activities.

The application of this unit is according to OHS practices of the enterprise and workplace practices which may include:

- requirements prescribed by legislation, awards agreements and conditions of employment
- standard operating procedures
- work instructions
- oral, written and visual communication
- quality practices including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control, and recycling

This unit requires the application of skills associated with planning and organising for safe and effective use millinery production technology and operations. This unit also requires an ability to interpret and communicate specifications, check the quality of outcomes and identify and address problems relating to own work, materials, fabrications or equipment.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisites	LMTML3001A
	LMTML2005A
	LMTCL2001B

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Not applicable.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Prepare millinery tools and equipment and work area	1.1 Prepare work station according to <i>OHS practices</i> 1.2 Select and collate <i>patterns</i> and materials <i>or fabrications</i> according to <i>specifications</i> 1.3 Select <i>tools and equipment</i> 1.4 Prepare millinery materials or fabrications and <i>cutting tools and equipment</i>
2 Spread materials or fabrications and place millinery patterns	2.1 Materials and fabrications are collected and checked for quality, width and pressing and steaming requirements 2.2 Cutting requirements are confirmed with design specification and pattern information 2.3 Materials or fabrications are spread single layer, and adjusted according to pattern requirements 2.4 Materials or fabrications are checked for faults and required action taken to eliminate or isolate faults 2.5 <i>Full patterns are placed</i> on materials or fabrications according to specifications, ensuring that Left and Right side patterns are according to requirements of an asymmetric design if relevant. 2.6 Pattern shapes are <i>marked</i> on materials and fabrications according to requirements of the material and job
3 Cut out millinery pattern shapes	3.1 Materials and fabrications are cut using cutting equipment in accordance with requirements for the operation 3.2 Cut work is inspected, any faults identified and appropriate action taken to ensure the cut pieces meet the required quality standards 3.3 OHS practices are followed to prevent accidents and to eliminate risks to personal safety
4 Assemble and join all cut millinery pieces together	4.1 Assembly process is planned 4.2 Work pieces are laid out in sequence 4.3 <i>Machinery</i> for assembly process is set up and operated in accordance with type of operation, fabric and OHS practices 4.4 Cut pieces are joined together in accordance with work plan and quality standards and procedures 4.5 Action is taken to either reject or correct faults 4.6 Sewn millinery is blocked, moulded, and sized according to specifications
5 Finish millinery	5.1 Millinery is trimmed according to design requirements 5.2 Labels are applied

ELEMENT PERFORMANCE CRITERIA

5.3 Records are completed

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Demonstrates knowledge of:

- millinery tools and equipment
- shapes, labelling and markings for millinery patterns
- placing patterns on material
- cutting equipment
- sewing machinery
- quality procedures
- OHS practices, including hazard identification and control measures associated with quality practices
- workplace practices
- recording and reporting practices

Demonstrates skill to:

- prepare tools and equipment
- operate cutting equipment
- operate sewing machinery
- block millinery
- perform quality procedures
- read, interpret and follow information on work specifications, standard operating procedures and work instructions and other reference material
- maintain accurate records
- communicate within the workplace
- sequence operations
- meet specifications
- clarify and check task-related information
- carry out work according to OHS practices

Evidence Guide

The Evidence Guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for the Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Demonstrates skills and knowledge to:

- select and prepare pattern and materials or fabrications according to specifications
- place patterns on materials or fabrications according to design
- cut out materials or fabrications
- prepare and use sewing machinery
- assemble cut pieces according to plan
- finish millinery
- perform quality procedures
- meet OHS practices

Consistently applies skills and knowledge when:

- organising work
- completing tasks
- identifying improvements
- using workplace practices
- using OHS practices
- recording and reporting accidents and incidents
- assessing operational readiness of equipment used and work processes
- recognising and adapting to cultural differences in the workplace, including modes of behaviour and interactions
- completing work systematically with attention to detail without damage to goods and equipment

Context and specific resources for assessment

Assessment may occur on the job or in an appropriately simulated environment and requires access to work areas, materials and equipment and to information on workplace practices and OHS practices.

Guidance information for assessment

This unit may be assessed independently or in combination with other relevant units.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the Performance Criteria, is detailed below. Add any essential operating conditions that may be present with training and assessment depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts.

Legislative/regulatory requirements	All work must comply with relevant Federal and State or Territory legislative or regulatory requirements.
OHS practices	<p>OHS practices must include hazard identification and control, risk assessment and implementation of risk reduction measures specific to the tasks described by this unit and may include:</p> <ul style="list-style-type: none"> • manual handling techniques • standard operating procedures • personal protective equipment • safe materials handling • taking of rest breaks • ergonomic arrangement of workplaces • following marked walkways • safe storage of equipment • housekeeping • reporting accidents and incidents • other OHS practices relevant to the job and enterprise
Patterns will include	<ul style="list-style-type: none"> • flat patterns • a full set of patterns to be cut single layer
Materials or fabrications may include	<ul style="list-style-type: none"> • traditional and non-traditional millinery material • pre-formed and flat • linings • interlinings • interfacings • natural, synthetic, composite • woven, non-woven, knitted
Specifications may include	<ul style="list-style-type: none"> • material • quantity • machinery type • design
Tools and equipment may include	<ul style="list-style-type: none"> • pins • marker pens and pencils • tape measure

	<ul style="list-style-type: none"> • wire • fabric weights • hat blocks • steaming equipment • tape, cord • needles • thread
Cutting tools and equipment may include	<ul style="list-style-type: none"> • dressmakers shears • electric cutters or blades • roller blade • Stanley knives
Full patterns are placed may include	<ul style="list-style-type: none"> • consideration to material grain, stretch, nap, texture, print, irregularities and efficient usage • identifying right and left side patterns for asymmetric designs • identifying reverse side and face side of materials or fabrications for placement of pattern pieces • placing each pattern on a single layer of material or fabrication • identifying the correct fabric for each pattern piece where multiple materials or fabrications are to used in the one millinery item
Marking pattern shapes may include	<ul style="list-style-type: none"> • attaching patterns to materials or fabrications using pins or tacks • outlining patterns on materials or fabrications using chalk or pencil
Machinery may include	<ul style="list-style-type: none"> • lockstitch • zig-zag • leather sewer • special attachments

Unit Sector(s)

Sector Millinery