



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **LMT30307 Certificate III in Cotton Ginning**

**Release: 2**

## **LMT30307 Certificate III in Cotton Ginning**

### **Modification History**

Release 2 - imported units updated to current versions, outcomes equivalent.

### **Description**

#### **Job roles/employment outcomes**

Certificate III reflects vocational outcomes for those performing supervision roles, specialised technical tasks or multi-skilled roles within a cotton ginning environment.

#### **Application**

This qualification is typically used to develop skill and knowledge in the application of specialised technical, operational and supervisory skills within cotton ginning enterprises.

### **Pathways Information**

#### **Pathways into the qualification**

Direct entry into this qualification requires completion of a total of twenty-three (23) units of competency according to the rules described below.

Credit may be granted towards this qualification by those who have completed LMT20407 Certificate II in Cotton Ginning or achieved equivalent industry experience.

#### **Pathways from the qualification**

Further training pathways from this qualification include LMT40207 Certificate IV in Cotton Ginning, MSA41108 Certificate IV in Competitive Manufacturing, or other relevant qualifications.

### **Licensing/Regulatory Information**

There are no specific licences that relate to this qualification. However, some units in this qualification may have licensing or regulatory requirements in some environments. Local regulations should be checked for details.

### **Entry Requirements**

Not applicable.

## Employability Skills Summary

### EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

#### Employability Skills Summary - Certificate III in Cotton Ginning

The following table contains a summary of the Employability Skills as identified by the Cotton Ginning industries for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that reflect skill requirements for this level.

Employability Skill	Industry/enterprise requirements for this qualification include:
<b>Communication</b>	<ul style="list-style-type: none"> <li>• understand personal requirements of relevant industry and workplace standards, regulations and policies</li> <li>• complete standard documentation</li> <li>• use communication technologies efficiently</li> <li>• communicate problems with cotton</li> <li>• communicate to others ginning operational requirements</li> <li>• ensure ginning records are accurate and legible</li> <li>• establish effective working relationships with colleagues</li> <li>• undertake interactive workplace communication</li> <li>• demonstrate effective and appropriate communication and interpersonal skills when dealing with people from a range of backgrounds</li> <li>• read, interpret and communicate production schedules</li> </ul>
<b>Teamwork</b>	<ul style="list-style-type: none"> <li>• explain and implement work team reporting requirements</li> <li>• monitor work team tasks in accordance with regulatory and workplace requirements</li> <li>• demonstrate and encourage others in working cooperatively with people of different ages, gender, race or religion</li> <li>• undertake appropriate and effective communication with team members</li> <li>• liaise with and provide support to other team members</li> <li>• keep team members informed of changes to work practices</li> <li>• identify team performance required to meet customer needs</li> <li>• provide leadership to others in the team</li> <li>• encourage the sharing of information between team members</li> </ul>

**EMPLOYABILITY SKILLS QUALIFICATION SUMMARY**

- plan and support team activities

**EMPLOYABILITY SKILLS QUALIFICATION SUMMARY**

<b>Problem-solving</b>	<ul style="list-style-type: none"> <li>• identify risks and implement risk control measures for machinery and equipment</li> <li>• identify and address machinery problems and faults</li> <li>• check performance of machinery</li> <li>• assess and evaluate skills requirements of self and others to perform tasks</li> <li>• deal with and promptly resolve issues</li> <li>• identify and report potential environmental hazards</li> <li>• use problem solving techniques to determine ginning requirements</li> <li>• provide problem solving support to team members</li> <li>• investigate problem causes</li> <li>• implement changes</li> <li>• examine tools and machinery for damage, missing components or other defects</li> </ul>
<b>Initiative and enterprise</b>	<ul style="list-style-type: none"> <li>• seek and provide feedback on procedures</li> <li>• collect and monitor information</li> <li>• identify non-conformances to standards and take appropriate action</li> <li>• rectify problems promptly and appropriately</li> <li>• monitor and adjust activity in response to operational variations</li> <li>• identify and address existing and potential risks</li> <li>• monitor information and records to identify trends that may require remedial action</li> <li>• develop and promote continuous improvement</li> <li>• gather and analyse information on machinery or process problems</li> <li>• record information on the quality and other indicators of production performance</li> <li>• adjust and implement production schedules changes</li> </ul>
<b>Planning and organising</b>	<ul style="list-style-type: none"> <li>• monitor quality outcomes</li> <li>• allocate tasks to operators</li> <li>• implement contingency plan promptly when incidents occur</li> <li>• identify training needs for the work team and seek training support</li> <li>• monitor equipment condition and performance</li> <li>• identify hazards and implement appropriate hazard control measures</li> <li>• organise self and others to meet production schedules</li> </ul>

**EMPLOYABILITY SKILLS QUALIFICATION SUMMARY**

	<ul style="list-style-type: none"> <li>• identify and rectify stock shortages in advance</li> <li>• sequence work to maximise safety and productivity</li> <li>• select and use appropriate hand and power tools</li> <li>• identify labour requirements to achieve product manufacture and perform required services</li> <li>• determine materials, chemicals, quality and production requirements</li> <li>• identify and monitor resource use in own work</li> <li>• apply time management skills to ensure work flow</li> </ul>
<b>Self-management</b>	<ul style="list-style-type: none"> <li>• monitor information in work area</li> <li>• keep the work area clean and tidy at all times</li> <li>• conduct regular housekeeping activities during shift</li> <li>• locate, interpret and apply relevant information</li> <li>• monitor own work against quality standards</li> <li>• understand own work activities and responsibilities</li> <li>• identify and apply safety procedures, including the use of protective equipment</li> <li>• manage work load priorities</li> <li>• conduct work in a manner which minimises waste</li> <li>• interpret and apply relevant acts and regulations</li> <li>• develop and implement workplace procedures and instructions</li> <li>• establish own work schedule</li> <li>• accept responsibility for quality of work</li> </ul>
<b>Learning</b>	<ul style="list-style-type: none"> <li>• Recognise limits of own expertise</li> <li>• Assess competencies in meeting job requirements</li> <li>• Ask questions to expand own knowledge</li> <li>• Identify own training needs and seek skill development if required</li> <li>• Listen to feedback from others</li> <li>• Identify sources of information to expand knowledge and understanding</li> <li>• Identify and address skill development needs of others in the team</li> </ul>
<b>Technology</b>	<ul style="list-style-type: none"> <li>• Use software applications effectively</li> <li>• Properly start up, operate and shut down computers</li> <li>• Work with technology safely and according to workplace standards</li> <li>• Establish standard operating procedures</li> <li>• Carry out pre-operational checks on equipment and machines</li> </ul>

**EMPLOYABILITY SKILLS QUALIFICATION SUMMARY**

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|  | <ul style="list-style-type: none"> <li>• Operate equipment and machines safely, efficiently and to productivity requirements</li> <li>• Monitor and adjust machine functions</li> <li>• Perform machine maintenance and problem solving</li> <li>• Clean and check equipment and machines</li> </ul> |
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**Packaging Rules**

To be awarded the Certificate III in Cotton Ginning, competency must be achieved in twenty-three (23) units of competency.

- Sixteen (16) core units of competency
- Seven (7) elective units of competency as specified below.

If Certificate II has been achieved, an additional ten (10) units are required. All core units listed must be achieved. Any Certificate III core units not achieved at Certificate II must be completed as part of the additional ten (10) units required for the Certificate III. Units that have been credited towards lower level qualifications must not be selected in the additional ten (10) unit requirement. A minimum of two (2) units must be selected from Group B units. Note: Where prerequisite units apply, these have been noted, and must be considered in the total number of units.

**CORE UNITS**

Complete all sixteen (16) units from this list

Unit code	Unit title
LMTCG2001A	Identify cotton characteristics
LMTCG2002A	Gin cotton
LMTCG2003A	Control bale or mote press operations
LMTCG3001A	Identify factors that impact on cotton quality
LMTCG3002A	Perform advanced operational maintenance of cotton ginning machines and equipment
LMTGN2001B	Follow defined OH&S policies and procedures
LMTGN2002B	Apply quality standards
LMTGN2003B	Work in the Textiles, Clothing and Footwear industry

Unit code	Unit title
LMTGN2010B	Perform tasks to support production
LMTGN3002B	Organise and plan own work to achieve planned outcomes
MEM11010B	Operate mobile load shifting equipment
MEM12023A	Perform engineering measurements
MEM13001B	Perform emergency first aid
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MSAENV272B	Participate in environmentally sustainable work practices

### ELECTIVE UNITS

Select seven (7) units as specified below:

- A minimum of three (3) units must be selected from Group A and B
- A maximum of four (4) units may be selected from Group C
- The remainder must be selected from Group A and B.

NOTE: Competitive Manufacturing Training Package units, identified as MSACM in the code should be selected on the basis of work requirements. Those at Certificate II level (units in the 200 series) are appropriate for operators. MSACM units for those in Certificate III level positions such as team leaders should be selected from both the 200 series and the 400 series.

### GROUP A

Unit code	Unit title	Prerequisites
LMTGN2004B	Work in a team environment	
LMTGN2008B	Coordinate work of team or section	
LMTGN2009B	Operate computing technology in a textiles, clothing and footwear workplace	
MEM05004C	Perform routine oxy acetylene welding	



Unit code	Unit title	Prerequisites
MEM05007C	Perform manual heating and thermal cutting	
MEM05012C	Perform routine manual metal arc welding	
MEM05050B	Perform routine gas metal arc welding	
MEM07001B	Perform operational maintenance of machines/equipment	MEM18001C
MSS402010A	Manage the impact of change on own work	
MSS402001A	Apply competitive systems and practices	
MSS402002A	Sustain process improvements	
MSS402020A	Apply quick changeover procedures	
MSS402021A	Apply Just in Time procedures	
MSS402030A	Apply cost factors to work practices	
MSS402031A	Interpret product costs in terms of customer requirements	
MSS402040A	Apply 5S procedures	
MSS402050A	Monitor process capability	
MSS402060A	Use planning software systems in	

Unit code	Unit title	Prerequisites
	operations	

Unit code	Unit title	Prerequisites
MSS402061A	Use SCADA systems in operations	
MSACMT270A	Use sustainable energy practices	
MSS402080A	Undertake root cause analysis	
MSS402081A	Contribute to the application of a proactive maintenance strategy	

**GROUP B**

LMTCG3003A	Assist in overhauling or repairing cotton ginning fluid power equipment	
LMTGN3001B	Control production in a section of a textiles, clothing and footwear enterprise	
LMTGN4010A	Implement and monitor OH&S in the workplace	
MEM05008C	Perform advanced manual thermal cutting, gouging and shaping	MEM05007C
MEM09002B	Interpret engineering drawing	
MEM18049B	Disconnect/reconnect fixed wire equipment (up to 1000v ac and 1500v dc)	MEM9002B MEM10002B MEM12002B MEM18001C
MEM18055B	Dismantle, replace and assemble engineering components	MEM09002B MEM12023A MEM18001C MEM18002B
MSS403010A	Facilitate change in an organisation implementing	

LMT30307	Assist in overhauling or repairing cotton ginning fluid power equipment	
	competitive systems and practices	
MSS403001A	Implement competitive systems and practices	
MSS403002A	Ensure process improvements are sustained	
MSS403021A	Facilitate a Just in Time system	
MSS403030A	Improve cost factors in work practices	
MSS403032A	Analyse manual handling processes	
MSS403040A	Facilitate and improve implementation of 5S	
MSS404050A	Undertake process capability improvements	MSS404052A
MSS403051A	Mistake proof an operational process	
MSS404052A	Apply statistics to operational processes	
MSS404060A	Facilitate the use of planning software systems in a work area or team	MSS402060A
MSS404061A	Facilitate the use of SCADA systems in a team or work area	
MSS404081A	Undertake proactive maintenance analyses	
MSS404082A	Assist in implementing a proactive maintenance strategy	
MSAENV472B	Implement and monitor environmentally sustainable work practices	

## **GROUP C**

Other Cotton Ginning units that are available at Certificates II (maximum 1 unit), III (maximum 4 units) and IV (maximum 1 unit)

Other TCF Training Package units that are available at Certificates II (maximum 1 unit), III (maximum 4 units) and IV (maximum 1 unit)

Units from other endorsed Training Packages and accredited courses that are available at Certificates II (maximum 1 unit), III (maximum 4 units) and IV (maximum 1 unit)