



Australian Government

Department of Education, Employment and Workplace Relations

LMFSF1001B Produce basic soft furnishing accessories

Revision Number: 1

LMFSF1001B Produce basic soft furnishing accessories

Modification History

Not applicable.

Unit Descriptor

Unit descriptor	This unit covers the competency to produce basic soft furnishing accessories such as basic cushions and other decorative items, following the requirements of patterns.
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Application of the Unit

Application of the unit	
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Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisite units	Nil	

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

<p>Elements describe the essential outcomes of a unit of competency.</p>	<p>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.</p>
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Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify work requirements	1.1. Job requirements are identified from work instructions and patterns 1.2. OHS requirements, including ergonomic criteria and personal protection needs, are observed throughout the work 1.3. Pattern is interpreted to determine tool, equipment and material requirements 1.4. Instructions for sequencing of work and particular measurements or adjustments are interpreted 1.5. Work sequence is planned, including quality checkpoints
2. Prepare for work	2.1. Suitable work area is selected for the tasks 2.2. Materials are selected to match customer requirements, suitability for the purpose and work instructions 2.3. Potential hazards are identified from observation of the tools, equipment, materials and workplace reference material 2.4. Required tools, equipment and materials are collected in the work area selected
3. Complete production	3.1. Soft furnishing accessories are produced following work instructions 3.2. Work is checked against patterns and work sheets at the identified checkpoints 3.3. Non-conformity with the required quality standards is rectified
4. Finalise operations	4.1. Completed work is checked against required quality standards 4.2. Documentation is completed following workplace procedures 4.3. Work area is cleaned, tools and equipment are returned to storage 4.4. Unused materials are returned to storage and waste and scrap are dealt with following workplace procedures

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- collect, organise and understand information related to basic plans and safety procedures
- communicate ideas and information to enable confirmation of work requirements and specifications, co-ordination of work with site supervisor and the reporting of work outcomes and problems
- plan and organise activities, including the preparation and layout of the worksite and the obtaining of equipment and materials to avoid back tracking
- work with others and in a team by recognising dependencies and using co-operative approaches
- use mathematical ideas and techniques to correctly complete measurements, calculate area and estimate material requirements
- use pre-checking and inspection techniques to anticipate production problems, avoid re-working and wastage
- use workplace technology related to the production task, including specified tools, equipment, calculators and measuring devices

Required knowledge

- the types, characteristics, uses and limitations of basic soft furnishing materials
- the interpretation of patterns
- identification of equipment, processes and procedures
- workflow in relation to soft furnishing accessory production

Evidence Guide

EVIDENCE GUIDE

The Evidence Guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Critical aspects of evidence

- Apply safe handling practices for equipment, products and materials
- Identify materials used and any special sewing or handling requirements for those materials
- Interpret work order and locate and apply relevant information
- Interpret patterns and work instructions
- Produce at least one type of soft furniture accessory
- Select and use tools and equipment appropriate to the task
- Follow work instructions, operating procedures and inspection practices to:
 - minimise the risk of injury to self and others
 - prevent damage to goods, equipment and products
 - maintain required production output and product quality
- Work effectively with others
- Modify activities to cater for variations in workplace contexts and environment
- Report process or materials faults, damaged products or equipment

Resource implications

Patterns, materials, tools and equipment.

Method of assessment

Assessment methods must confirm consistency of performance over time and in a range of workplace relevant contexts.

Assessment should be by direct observation of tasks and questioning on underpinning knowledge.

Assessment should be conducted over time and will generally be in conjunction with assessment of other units of competency.

Context of assessment

Assessment may occur on the job or in a workplace simulated facility with relevant process equipment, materials, work instructions and deadlines.

Range Statement

RANGE STATEMENT	
<p>The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.</p>	
Unit context	<ul style="list-style-type: none"> • OHS requirements may include legislation, building codes, material safety management systems, hazardous and dangerous goods codes and local safe operating procedures or equivalent • Work is carried out in accordance with legislative obligations, environmental legislation, relevant health regulations, manual handling procedures and organisation insurance requirements • Work requires individuals to demonstrate discretion, judgement and problem solving skills in the reading and interpreting of patterns, plans and instructions. This may be demonstrated either individually or in a team environment.
Soft furnishing accessories may include:	<ul style="list-style-type: none"> • basic cushions • bolsters • soft tableware and slip-on covers
Tools and equipment may include:	<ul style="list-style-type: none"> • measuring and calculating equipment, including tapes, rulers, calculators, computers • fabric and general cutting and sewing tools, including scissors, saws, drills, staplers, sewing machines, hemming machines, overlockers, glue guns
Materials may include:	<ul style="list-style-type: none"> • plain and patterned fabric • velvet • vinyl • piping cords • wadding • foam • zips and fasteners
Personal protective equipment	<p>Personal protective equipment is to include that prescribed under legislation, regulations and</p>

RANGE STATEMENT	
	enterprise policies and practices
Information and procedures	<ul style="list-style-type: none"> • Workplace procedures relating to the production of soft furnishing items • Work instructions, including job sheets, patterns, plans, drawings and designs • Workplace procedures relating to reporting and communication
Pattern interpretation	Pattern interpretation is to result in the determination of type of material specified, required tools and equipment for the task, number and type of soft furnishing accessories to be produced, and quality requirements

Unit Sector(s)

Unit sector	Soft Furnishing
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Competency field

Competency field	
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Co-requisite units

Co-requisite units		