



**Australian Government**

# **LGASS00004 Local government compliance management skill set**

**Release: 2**

## LGASS00004 Local government compliance management skill set

### Modification History

Release 2: Layout adjusted  
Release 1: First release in TGA

### Description

Not applicable.

### Pathways Information

The completion of this skill set provides a pathway to a range of Certificate III, IV and Diploma qualifications in the LGA04 Local Government Training Package where the additional technical skills and specialisations can be addressed.

### Licensing/Regulatory Information

Not applicable.

### Skill Set Requirements

BSBCOM502B	Evaluate and review compliance
LGACOMP008A	Apply conflict resolution strategies
LGACOMP009A	Implement effective communication techniques
LGACORE603B	Represent council's role and value in the community
LGAEHRR504C	Implement public environmental health education programs to improve community compliance
LGAGOVA410B	Monitor council procedures to ensure compliance with relevant legislation
BSBCOM502B	Evaluate and review compliance

## **Target Group**

This skill set is designed to address the needs of a range of officers for whom ensuring compliance with local government legislation, regulations and by-laws is central to their role. The skill set is not designed to provide detailed technical and specific knowledge in, for example, building inspection, animal control, parking management or environmental health. The skill set is intended to address the underpinning knowledge and skills in the complex areas of:

- compliance monitoring and investigation
- negotiation skills
- communication skills
- conflict resolution
- community education

All units are to be completed.

## **Suggested words for Statement of Attainment**

This competency from the LGA04 Local Government Training Package meets the generic requirements for compliance management in specialised council work areas, such as environmental health and planning. Individual councils may apply different levels and types of regulatory authority to specific job roles associated with this skill set.