Australian Government

Department of Education, Employment and Workplace Relations

LGA50208 Diploma of Local Government (Health and Environment)

Release 2

INDUSTRY SKILLS COUNCILS

Creating Australia's Future

LGA50208 Diploma of Local Government (Health and Environment)

Modification History

Release	TP version	Comments
2	LGA04 V3	Layout adjusted.
1	LGA04 V2.2	First release 2.2

Description

The Diploma of Local Government (Health and Environment) reflects the role of personnel working in local government who perform tasks involving a high level of autonomy and requiring the application of significant judgement in planning and determining the selection of resources, roles and techniques for themselves and others. Personnel in this role are required to implement and frequently oversee specific practices to ensure the implementation of management systems, plans and policies. They demonstrate the application of a broad range of technical, coordination and planning skills.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	• Establishing and maintaining networks • Conducting internal and external consultations • Writing to suit audience needs, including preparing submissions, writing reports and documenting audit results • Public presentation skills • Negotiating effectively
Teamwork	• Working with people from diverse backgrounds and demographics • Establishing cooperative links with other organisations
Problem solving	• Managing problems or contingencies ethically, professionally and in conjunction with relevant personnel
Initiative and enterprise	• Developing and implementing strategies • Identifying opportunities not obvious to others • Developing entrepreneurial programs
Planning and organising	• Establishing goals, objectives and criteria for health and environment education promotion and awareness programs and waste management programs • Gathering, researching and analysing relevant information, including information regarding waste samples • Reviewing strategies • Planning and monitoring performance of programs • Determining resource requirements to achieve budget objectives • Analysing qualitative and quantitative data and research • Implementing, monitoring and reviewing waste management practices
Self management	• Reviewing and evaluating own performance through a variety of means, including self-reflection • Sourcing reliable feedback to evaluate education programs delivered
Learning	• Contributing to the development of educational and information strategies • Contributing to the learning community within and outside the workplace • Ensuring feedback forms are available for use in future program development

	• Managing own learning

| Technology | • Using a range of office technology that supports presentations, including computers and software |
| | • Adapting to changes in technology |

Packaging Rules

10 units of competency are required for the award of this qualification.

Choose 10 elective units from the lists below, including:

- 3 or more units from Group A
- a minimum of 5 and a maximum of 7 from Group B (Specialist Health and Environment)
- up to 2 elective units from Group C (General Elective) **or** from elsewhere within this Training Package, **or** another endorsed Training Package **or** Accredited Course

NOTE:

- *No more than 1 elective unit may be drawn from an AQF level below or above the AQF level of this qualification.*
- *No specialist, general elective or imported elective units used in the packaging of a qualification are to be included in the packaging of subsequent qualifications undertaken by the candidate.*
- *Only 3 Group A units used in the packaging of a qualification for a candidate can be used in the packaging of a subsequent and higher level qualification for the candidate.*
- *The inclusion of additional electives may need to be considered to meet the specific needs of a State or Territory.*

Group A elective units	
LGACOM411A	Interpret and apply authority to act
LGACOMP024A	Develop community relations
LGACOMP025A	Manage a local government project
LGACOMP026A	Provide team leadership
LGACORE102B	Follow defined OHS policies and procedures
LGACORE104B	Work effectively in local government
LGACORE105B	Work with others in local government
LGAGOVA410B	Monitor council procedures to ensure compliance with relevant legislation

Group B (Specialist Health and Environment) elective units	
LGAEHRH502B	Implement immunisation programs
LGAEHRH506B	Monitor premises to minimise the spread of infectious diseases
LGAEHRH510A	Contribute to public health emergency management plan
LGAEHRH604B	Develop and implement environmental health education promotion and awareness strategies
LGAEHRR402A	Respond to environmental health complaints
LGAEHRR501C	Implement council's responsibilities in food safety
LGAEHRR509A	Undertake environmental and nuisance controls
LGAEHRW503B	Implement programs for disposal and containment of waste
LGAEHRW507A	Plan and coordinate a waste collection or recycling service
LGAEHRW508A	Undertake education programs to achieve reduction, reuse and recycling of waste
LGAEHRW601B	Conduct waste management audits and assess needs
LGAEHRW603B	Coordinate the implementation of council's waste management strategy
PSPGOV517A	Coordinate risk management
PUAEMR008A	Contribute to an emergency risk management process
Group C (General Elective) units	
LGACOM403B	Conduct public educational presentations
LGACOM404B	Establish cooperative arrangements with other organisations
LGACOM405B	Implement and monitor the organisation's OHS policies, procedures and programs within the work group or section
LGACOM407B	Manage finances within a budget

LGACOM501B	Develop and organise public education programs
LGACOM502B	Devise and conduct community consultations
LGACOM503B	Prepare a budget
LGACOM602B	Coordinate and facilitate a change process
LGACOM603B	Develop, implement and review policies and procedures
LGACORE501B	Provide quality and timely advice to council
LGACORE601B	Develop, implement and review operational plans
LGACORE602B	Promote and facilitate organisational performance
LGACORE603B	Represent council's role and value in the community