



Australian Government

**LGAPLA003 Assess development
applications and implement planning
scheme**

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to deal with and make development application decisions as an elected member in local government.

This unit applies to individuals who have been elected to office in local government including councillors and mayors.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare for development planning decision making.

1.1. Read and interpret legislation, schemes and instruments to determine development planning requirements relevant to elected member decision making.

1.2. Collaborate with other elected members to identify and prioritise development planning issues.

1.3. Source, interpret, discuss, analyse and report on information that informs development planning decisions.

2. Make development planning decisions.

2.1. Propose, evaluate and discuss alternative development planning solutions.

2.2. Review proposed development planning decisions to determine implications for implementation.

- 2.3. Support development planning decisions that represent and promote community interests.
- 2.4. Collaborate with other elected members to make informed development planning decisions in the public interest.
- 2.5. Set development planning policies to achieve council vision.
- 2.6. Allocate resources to support development planning decisions.
- 3. Review high level strategic decisions.
 - 3.1. Monitor, discuss, analyse and report on implementation and outcomes of development planning decisions.
 - 3.2. Collaborate with other elected members to instigate reviews where development planning outcomes are not met.
 - 3.3. Reflect on own contribution to development planning decision making to identify and act on opportunities for improvement.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none"> • interpret legislation, instruments, organisational policies and procedures, planning records, titles, covenants and the local planning scheme.
Oral communications skills to:	<ul style="list-style-type: none"> • negotiate with and influence others • resolve conflict • respect and represent diversity.
Numeracy skills to:	<ul style="list-style-type: none"> • read, interpret and discuss financial information including financial models and forecasts • read, interpret and discuss statistical information • read, interpret and discuss geometric, geospatial and measurement information embedded in planning documentation.
Problem-solving skills to:	<ul style="list-style-type: none"> • solve problems in collaboration with others.
Teamwork skills to:	<ul style="list-style-type: none"> • work with other elected members and council staff to contribute to development planning decision making.
Technology skills to:	<ul style="list-style-type: none"> • access organisational documents relevant to development planning from electronic sources.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guide are available in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>