



Australian Government

LGAOPS002 Prepare site for new operational works

Release: 1

LGAOPS002 Prepare site for new operational works

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to establish a site at the commencement of operational works while following pre-determined plans and specifications. It requires the ability to securely prepare and close-down the operational works site.

This unit applies to individuals working in local government and undertaking tasks related to the maintenance of council assets.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Commence preparation for operational works.

- 1.1. Interpret operational works plans to identify site preparation requirements.
- 1.2. Select, use and maintain personal protective equipment according to safety requirements.
- 1.3. Check Dial Before You Dig (DBYD) information to identify utilities.
- 1.4. Identify and report site risks and hazards according to organisational policies and procedures.

2. Establish site facilities.

- 2.1. Set up amenities and storage areas for tools, equipment and materials convenient to operational works area.

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| | 2.2. Establish site security to protect assets during operational works. |
| | 2.3. Inspect operational works site to confirm compliance with workplace health and safety (WHS) requirements. |
| 3. Prepare operational works area. | 3.1. Set out survey levels and lines according to operational works plans. |
| | 3.2. Locate identified services and tag for relocation, termination and suspension as required to meet operational works plans. |
| | 3.3. Complete demolition, clearing and removal of materials according to operational works plans. |
| 4. Plan and close-down operational works. | 4.1. Identify location of operational works elements from operational works plans. |
| | 4.2. Determine sequence of work from operational works plans. |
| | 4.3. Select tools, equipment and materials required to complete work tasks. |
| | 4.4. Document operational works schedule according to organisational policies and procedures. |
| | 4.5. Plan for the cleaning and rehabilitation of the site area on decamping. |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed below.

SKILLS	DESCRIPTION
Reading skills to:	interpret operational works plans including specifications, sequence of work, drawings and instructions.
Writing skills to:	document operational works schedule.
Numeracy skills to:	- interpret mathematical information in operational Dial Before You Dig and works plans including specifications, sequence of work, drawings and instructions - sequence and schedule work tasks - calculate material weights, volumes, ratios and quantities.
Planning and organising skills to:	prioritise and schedule work.

Unit Mapping Information

LGAWORK303A Prepare site for new operational works.

Links

Companion Volume Implementation Guide are available in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>