

Australian Government

## Assessment Requirements for LGACOR005 Represent council in the community

Release: 1

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#### **Modification History**

Not applicable.

#### **Performance Evidence**

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- represent council in the community, including:
  - managing one stakeholder relationship for the benefit of council and the community
  - engaging in one internal network and one external network
  - communicating council role, function and operations and promoting council interests clearly, accurately and positively to:
    - one community group
    - one government official, minister or adviser
    - one local government association or another council
    - one micro or small business
    - one medium or large business.

### **Knowledge Evidence**

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- · legislative requirements relevant to representing council in the community
- · organisational policies and procedures relevant to representing council in the community
- · council political, social, economic and environmental context
- council role, function, operations
- cultural diversity and sensitivities
- marketing principles and promotional strategies, including planning special events
- freedom of information and confidentiality
- types of networks
  - formal
  - informal
- networking techniques
- stakeholder and network information and resources
- roles and functions of stakeholders:
  - constituents
  - new and potential community groups

- business associations
- local government associations
- retail groups
- environmental associations
- government agencies.

#### **Assessment Conditions**

Skills must be demonstrated in the workplace or in a simulated work environment that reflects workplace conditions in a local government environment.

Assessment must ensure access to:

- community representatives, external organisations and stakeholders
- computer with access to the internet.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

#### Links

Companion Volume Implementation Guide are available in VETNet https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7