



Australian Government

LGACOR004 Review rates

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to analyse valuations, review rates policy and structures and meet reporting requirements.

This unit applies to individuals who work in local government.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Competency Field

Not applicable.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Analyse valuations.

- 1.1. Interpret, summarise and analyse valuation data to identify financial implications for council.
- 1.2. Develop evidence-based valuation recommendations.
- 1.3. Document, submit and present strategic valuation reports.

2. Propose rates policies and rates structures.

- 2.1. Interpret, summarise and analyse rates data to inform rates policy and structure review.
- 2.2. Review rates policy and structure against council and statutory requirements.
- 2.3. Develop evidence-based rates policy and structure recommendations compliant with council and statutory requirements.
- 2.4. Determine impact of rates policy and structure recommendations on property owners.

2.5. Document, submit and present strategic rate policy and structure proposals.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret council and statutory requirements relevant to rates and valuations.
Oral communication skills to:	present verbal reports.
Numeracy skills to:	- extract, interpret and comprehend financial and spatial information - represent, summarise and interpret statistical information - use statistical language to discuss and explain processes, results and implications of data analysis.
Technology skills to:	use information technology to access and summarise data and prepare reports.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guide are available in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0388d502-0fc3-49d9-a06e-c95893d7>