



Australian Government

Assessment Requirements for ICTWOR304 Manage spare parts

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 2.0.

Performance Evidence

Evidence of the ability to:

- safely apply spare parts management procedures
- efficiently arrange for storage and ordering of spare parts
- research alternative parts replacements
- accurately update spare parts management database.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain computer and database operation
- describe handling of:
 - chemicals and dangerous materials
 - sensitive electronic equipment using antistatic procedures and safeguards
- outline modern storage practices and identification of parts location
- outline work health and safety (WHS) procedures
- identify service level agreements
- describe stocktake and audit of spare parts holdings
- identify telecommunications components and assemblies.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the telecommunications – workplace effectiveness field of work and include access to:

- a site where work may be conducted
- current equipment
- a database for relevant regulations
- organisational procedures
- equipment documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>