Australian Government

ICTSS00047 Digital Literacy Skill Set

Release 2

INDUSTRY
SKILLS
COUNCILS
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ICTSS00047 Digital Literacy Skill Set

Modification History

Release	Comments
Release 2	This version released with ICT Information and Communications Technology Training Package version 2.0 Release 2 created to update typographical error
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 1.0.

Description

This skill set has been designed for individuals who wish to meet competency requirements for a broad range of digital literacy skills including the use of basic computing, web searching and basic applications software.

Pathways Information

This skill set provides credit towards ICT10115 Certificate I in Information, Digital Media and Technology.

Licensing/Regulatory Information

Not applicable.

Skill Set Requirements

ICTICT101 Operate a personal computer
ICTICT102 Operate word-processing applications
ICTICT103 Use, communicate and search securely on the internet
ICTICT105 Operate spreadsheet applications
ICTICT106 Operate presentation packages

Target Group

This skill set is for persons wanting to gain digital literacy skills in the use of a personal computer, software applications and digital devices.

Suggested words for Statement of Attainment

These units of competency from ICT Information and Communications Technology Training Package meet competency requirements for digital literacy.

Innovation and Business Skills Australia