



Australian Government

**Assessment Requirements for ICTPMG202
Plan, organise and undertake work
activities**

Release: 1

Assessment Requirements for ICTPMG202 Plan, organise and undertake work activities

Modification History

Release	Comments
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 2.0.

Performance Evidence

Evidence of the ability to:

- plan and prepare for work activities
- coordinate and undertake work activities, applying all related work health and safety (WHS) requirements and work practices
- complete all documents and reports for work activities according to organisation procedures
- demonstrate alignment with job request and consideration of client needs.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify appropriate tools, plant, equipment and materials required to do the work
- describe enterprise permit procedures and recording procedures
- identify and describe WHS requirements for work activities
- identify relevant engineering and design practices and procedures
- identify relevant statutory requirements
- explain the team communication process and goals
- list personal time management techniques
- outline work planning and organisation theory.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the telecommunications – project management field of work and include access to:

- sites on which work may be conducted
- equipment currently used in industry
- relevant regulatory and organisational procedures and equipment documentation that impact on the work undertaken.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>