



Australian Government

**Assessment Requirements for ICTICT425
Implement WHS, environmental
sustainability and anti-discrimination
practices in an ICT workplace**

Release: 1

Assessment Requirements for ICTICT425 Implement WHS, environmental sustainability and anti-discrimination practices in an ICT workplace

Modification History

Release	Comments
Release 1	This version first released with ICT Information and Communications Technology Training Package Version 4.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements and performance criteria of this unit; including evidence of the ability to:

- Implement on four occasions WHS, ES, EEO and anti-discrimination practices in own area of work, including the ability to:
 - identify, interpret and apply legislative instruments and reputable resources to organisational priorities to ensure compliance
 - undertake a risk assessment and implement a risk control utilising an evaluation procedure within own area of work
 - document responsibilities of employers, employees, contractors and agents
 - analyse existing organisational procedures, including consulting with three individuals involved with ICT workplace activities, and determining if procedures are sufficient for compliance; including:
 - individual workstation set up of desk, chair, peripherals, computer
 - technology start up and shut down
 - new technology installation
 - technology maintenance and testing
 - use of personal protective equipment (PPE)
 - respond to the resistance of an individual involved in ICT workplace activities to implement and embed compliant practices
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Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements and performance criteria of this unit. This includes:

- Legislative instruments and reputable resources relating to WHS, ES, EEO and anti-discrimination

- Typical organisational priorities, policies and procedures relating to WHS, ES, EEO and anti-discrimination
- Risks and issues related to WHS, ES, EEO and anti-discrimination compliance in the ICT workplace
- Options, tools, and strategies to address WHS, ES, EEO and anti-discrimination compliance gaps, risks and issues, including risk assessment approaches, risk controls and evaluation procedures
- Responsibilities of employers, employees, contractors and agents relating to WHS, ES, EEO and anti-discrimination procedures in the workplace
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Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in an ICT working environment or workplace. This includes access to:

- Organisational priorities relating to WHS, ES, EEO and anti-discrimination practices
- Organisational risk assessment and evaluation procedure
- Organisational risk control implementation procedure
- ICT workplace equipment including:
 - individual workstation consisting of desk, chair, peripherals, computer
 - individual users involved in ICT workplace activities to consult

Assessors of this unit must satisfy the assessor requirements in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guides are available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a53af4e4-b400-484e-b778-71c9e9d6aff2>