



Australian Government

Department of Education, Employment and Workplace Relations

ICP20410 Certificate II in Printing and Graphic Arts (Print Production Support)

Revision Number: 1

ICP20410 Certificate II in Printing and Graphic Arts (Print Production Support)

Modification History

Not applicable.

Description

Descriptor

This qualification applies to individuals who provide production support across a range of sectors in the printing and graphic arts industry. They will generally work under direct supervision and use limited practical skills and fundamental operational knowledge in a defined context.

Job Roles

Print offsider

Pathways Information

Qualification Pathways

Entry requirements

There are no entry requirements for this qualification.

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower level qualification.

Pathways from the qualification

At the completion of this qualification candidates could choose to enter:

- ICP30510 Certificate III in Printing and Graphic Arts (Printing)
- ICP30610 Certificate III in Printing and Graphic Arts (Screen Printing)
- ICP30710 Certificate III in Printing and Graphic Arts (Print Finishing).
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Licensing/Regulatory Information

Licensing, legislative, regulatory or certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

Entry Requirements

Not applicable.

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

ICP20410 Certificate II in Printing and Graphic Arts (Print Production Support)

The following table contains a summary of the Employability Skills required for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • completing documentation for the dispatch of product • reading and interpreting job requirements from documents or production control systems • obtaining client approval for production to proceed after a proof is produced
Teamwork	<ul style="list-style-type: none"> • liaising with printers, transport suppliers and customers to ensure product arrives undamaged and on time • operating production processes in association with fellow workers
Problem solving	<ul style="list-style-type: none"> • conducting a proof run for coating products and adjusting settings to ensure production specifications are attained • identifying and rectifying defects, irregularities and discrepancies when packing and dispatching products
Initiative and enterprise	<ul style="list-style-type: none"> • anticipating production difficulties and taking preventative action • recommending improvements to quick changeover procedures
Planning and organising	<ul style="list-style-type: none"> • preparing for changeover of product by analysing timing, tools needed and availability of materials • selecting and preparing a suitable area for packaging finished product
Self-management	<ul style="list-style-type: none"> • making adjustments to machines according to specified procedures and consistent with own skill level • following procedures and using personal protective equipment correctly
Learning	<ul style="list-style-type: none"> • giving and following simple routine instructions
Technology	<ul style="list-style-type: none"> • operating production machines and load shifting equipment • using computerised control, monitoring and data entry systems • using information technology, such as computer hardware and software to access data from files

Packaging Rules

Packaging Rules

Total number of units = 15 units
4 core units, plus
6 elective units from Group A, plus
5 elective units from Group B.

Up to **2 elective units** from Group A can be substituted with Group B elective units listed below.

2 elective units must be selected from the Group B elective units listed below.

Up to **3 Group B elective units** may be selected from the remaining elective units or from qualifications at the same level or one level higher, in this Training Package or any other endorsed Training Package or accredited course.

Elective units must be relevant to the qualification level, job role, work outcome and industry requirements. Unit selection is by negotiation and mutual agreement between the employee, employer and the RTO and is based on enterprise and individual needs.

Core Units

BSBSUS201A Participate in environmentally sustainable work practices
 ICPSU216C Inspect quality against required standards
 ICPSU260C Maintain a safe work environment
 ICPSU262C Communicate in the workplace

Group A Elective Units

ICPSU201C Prepare, load and unload reels and cores on and off machine* **OR**
 ICPSU202C Prepare, load and unload product on and off machine*
 ICPSU203C Prepare and maintain the work area
 ICPSU207C Prepare machine for operation (basic)
 ICPSU208C Operate and monitor machines (basic)
 ICPSU263C Perform basic industry calculations
 ICPSU281C Use computer systems
 ICPSU357C Apply quick changeover procedures

* Both of these units can be completed in the one qualification, if the enterprise required both.

Group B Elective Units

ICPCF222C Set up and operate in-line cutter
 ICPCF242C Produce basic single or continuous folded product
 ICPCF244C Produce basic collated or inserted (sheet/section) product
 ICPCF262C Produce basic adhesive, mechanical or thermal fastened product
 ICPCF263C Set up and produce hand-fastened product

Packaging Rules

ICPCF281C	Set up machine for basic laminating
ICPCF282C	Produce basic laminated product
ICPCF341C	Set up machine for complex sequenced or multiple folding
ICPPR271C	Set up for basic coating
ICPPR272C	Produce basic coated product
ICPSU221C	Pack and dispatch product
ICPSU222C	Pack and dispatch solid waste
ICPSU224C	Perform basic machine maintenance
ICPSU225C	Perform small machine maintenance
ICPSU235C	Lift loads mechanically
ICPSU236C	Shift loads mechanically
ICPSU241C	Undertake warehouse or stores materials processing
ICPSU261C	Follow OHS practices and identify environmental hazards
ICPSU280C	Enter data into electronic system
ICPSU323C	Dispose of waste
ICPSU342C	Undertake inventory procedures
MSACMC210A	Manage the impact of change on own work
MSACMS200A	Apply competitive manufacturing practices
MSACMS201A	Sustain process improvements
MSACMT230A	Apply cost factors to work practices
MSACMT240A	Apply 5S procedures in a manufacturing environment
MSACMT270A	Use sustainable energy practices
MSACMT271A	Use sustainable environmental practices
MSACMT280A	Undertake root cause analysis