ICP20410 Certificate II in Printing and Graphic Arts (Print Production Support)

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# Modification History

Not applicable.

# Description

Descriptor

This qualification applies to individuals who provide production support across a range of sectors in the printing and graphic arts industry. They will generally work under direct supervision and use limited practical skills and fundamental operational knowledge in a defined context.

Job Roles

Print offsider

# Pathways Information

Qualification Pathways

Entry requirements

There are no entry requirements for this qualification.

Pathways into the qualification

Candidates may enter the qualification with limited or no vocational experience and without a relevant lower level qualification.

Pathways from the qualification

At the completion of this qualification candidates could choose to enter:

* ICP30510 Certificate III in Printing and Graphic Arts (Printing)
* ICP30610 Certificate III in Printing and Graphic Arts (Screen Printing)
* ICP30710 Certificate III in Printing and Graphic Arts (Print Finishing).

# Licensing/Regulatory Information

Licensing, legislative, regulatory or certification considerations

There is no direct link between this qualification and licensing, legislative and/or regulatory requirements. However, where required, a unit of competency will specify relevant licensing, legislative and/or regulatory requirements that impact on the unit.

# Entry Requirements

Not applicable.

# Employability Skills Summary

| EMPLOYABILITY SKILLS QUALIFICATION SUMMARY | |
| --- | --- |
| ICP20410 Certificate II in Printing and Graphic Arts (Print Production Support) | |
| The following table contains a summary of the Employability Skills required for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options. | |
| Employability Skill | Industry/enterprise requirements for this qualification include: |
| Communication | * completing documentation for the dispatch of product * reading and interpreting job requirements from documents or production control systems * obtaining client approval for production to proceed after a proof is produced |
| Teamwork | * liaising with printers, transport suppliers and customers to ensue product arrives undamaged and on time * operating production processes in association with fellow workers |
| Problem solving | * conducting a proof run for coating products and adjusting settings to ensure production specifications are attained * identifying and rectifying defects, irregularities and discrepancies when packing and dispatching products |
| Initiative and enterprise | * anticipating production difficulties and taking preventative action * recommending improvements to quick changeover procedures |
| Planning and organising | * preparing for changeover of product by analysing timing, tools needed and availability of materials * selecting and preparing a suitable area for packaging finished product |
| Self-management | * making adjustments to machines according to specified procedures and consistent with own skill level * following procedures and using personal protective equipment correctly |
| Learning | * giving and following simple routine instructions |
| Technology | * operating production machines and load shifting equipment * using computerised control, monitoring and data entry systems * using information technology, such as computer hardware and software to access data from files |

# Packaging Rules

| Packaging Rules |
| --- |
| Total number of units = 15 units  4 core units, plus  6 elective units from Group A, plus  5 elective units from Group B.  Up to 2 elective units from Group A can be substituted with Group B elective units listed below.  2 elective units must be selected from the Group B elective units listed below.  Up to 3 Group B elective units may be selected from the remaining elective units or from qualifications at the same level or one level higher, in this Training Package or any other endorsed Training Package or accredited course.  Elective units must be relevant to the qualification level, job role, work outcome and industry requirements. Unit selection is by negotiation and mutual agreement between the employee, employer and the RTO and is based on enterprise and individual needs. |
| Core Units |
| BSBSUS201A Participate in environmentally sustainable work practices  ICPSU216C Inspect quality against required standards  ICPSU260C Maintain a safe work environment  ICPSU262C Communicate in the workplace |
| Group A Elective Units |
| ICPSU201C Prepare, load and unload reels and cores on and off machine\* OR  ICPSU202C Prepare, load and unload product on and off machine\*  ICPSU203C Prepare and maintain the work area  ICPSU207C Prepare machine for operation (basic)  ICPSU208C Operate and monitor machines (basic)  ICPSU263C Perform basic industry calculations  ICPSU281C Use computer systems  ICPSU357C Apply quick changeover procedures  \* Both of these units can be completed in the one qualification, if the enterprise required both. |
| Group B Elective Units |
| ICPCF222C Set up and operate in-line cutter  ICPCF242C Produce basic single or continuous folded product  ICPCF244C Produce basic collated or inserted (sheet/section) product  ICPCF262C Produce basic adhesive, mechanical or thermal fastened product  ICPCF263C Set up and produce hand-fastened product  ICPCF281C Set up machine for basic laminating  ICPCF282C Produce basic laminated product  ICPCF341C Set up machine for complex sequenced or multiple folding  ICPPR271C Set up for basic coating  ICPPR272C Produce basic coated product  ICPSU221C Pack and dispatch product  ICPSU222C Pack and dispatch solid waste  ICPSU224C Perform basic machine maintenance  ICPSU225C Perform small machine maintenance  ICPSU235C Lift loads mechanically  ICPSU236C Shift loads mechanically  ICPSU241C Undertake warehouse or stores materials processing  ICPSU261C Follow OHS practices and identify environmental hazards  ICPSU280C Enter data into electronic system  ICPSU323C Dispose of waste  ICPSU342C Undertake inventory procedures  MSACMC210A Manage the impact of change on own work  MSACMS200A Apply competitive manufacturing practices  MSACMS201A Sustain process improvements  MSACMT230A Apply cost factors to work practices  MSACMT240A Apply 5S procedures in a manufacturing environment  MSACMT270A Use sustainable energy practices  MSACMT271A Use sustainable environmental practices  MSACMT280A Undertake root cause analysis |