



Australian Government

ICPSUP4160 Manage quality in a production environment

Release: 1

ICPSUP4160 Manage quality in a production environment

Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes the skills and knowledge required to manage the quality of print work against job specifications in the enterprise production environment.

It applies to individuals who hold some responsibility for maintaining quality outputs in the workplace. They generally work at a supervisory or middle management level in the workplace, hold some responsibility over other workers and may provide some leadership.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Support

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify workplace quality control requirements	1.1 Confirm job specifications and quality requirements according to enterprise procedures 1.2 Assess quality requirements and tolerances, and confirm inspection and testing procedures and communicate to designated personnel
2. Inspect quality processes	2.1 Confirm inspection and testing procedures are occurring at required intervals and monitor outcomes 2.2 Propose, and undertake as required, corrective action to rectify problems identified as required according to enterprise procedures 2.3 Escalate quality concerns according to enterprise procedures 2.4 Assess enterprise procedures and quality requirements and

ELEMENT	PERFORMANCE CRITERIA
	identify potential process improvements
3. Finalise job	3.1 Confirm output meets job quality requirements 3.2 Confirm required documentation has been completed according to enterprise procedures 3.3 Document process improvement suggestions 3.4 Communicate quality concerns to team as required and evaluate process improvement suggestions
4. Manage equipment quality control	4.1 Organise and monitor inspections and calibration of equipment according to enterprise procedures 4.2 Organise equipment servicing as required 4.3 Document equipment maintenance procedures as required

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Communication	Conveys complex information clearly and concisely according to enterprise communication protocols in a range of contexts
Self-management	Identifies purpose of own role and autonomously follows associated responsibilities to contribute to organisational goals
Problem solving	Identifies and implements standard and innovative solutions for an increasing number of routine and non-routine problems

Unit Mapping Information

No equivalent unit.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>