



Australian Government

Assessment Requirements for ICPSUP203 Prepare and maintain the work area

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- correctly perform general cleaning duties
- maintain supplies of materials, information, used plates and film, and store and retrieve artwork
- handle chemicals and liquid waste.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify health and safety factors that must be considered when:
 - using cleaning chemicals and other relevant materials and substrates used in the workplace
 - dealing with personal safety equipment required to perform cleaning duties
 - operating machinery – such as safely switching off machinery before cleaning
 - safely transporting finished products
 - disposing of liquid waste as well as storing and disposing chemicals
 - lifting – must use the correct techniques and demonstrate an understanding of weight limitations, and how to place loads to avoid back injury
- explain how to correctly handle supplies and parts, as well as record necessary details in the transfer of finished product
- outline how to operate inventory control systems and follow filing inventory procedures utilised in the work environment
- describe key information on accurate storage and retrieval of materials
- explain the nature of various materials and substrates

- outline environmental considerations associated with storage of artwork, photographic materials and plates
- describe potential dangers of handling supplies or parts
- summarise potential accidents possible when cleaning or handling supplies.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the Support field of work and include access to a production environment.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>