



Australian Government

Assessment Requirements for ICPSUP201 Prepare, load and unload reels and cores on and off machine

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- identify all stop and safety controls on the machine
- correctly load and unload reels and cores on and off machines while maintaining health and safety standards
- prepare, load and unload at least TWO wide or narrow reels and cores, demonstrating both manual and either semi-automatic or automatic splicing, according to job specifications (both tapes and adhesive splicing mechanisms must be demonstrated).

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- identify health and safety factors relating to manual handling of reels as well as eliminating potential dangers by ensuring correct placement of all nip points, guards and safety devices on relevant machines
- describe location of machine manuals, safety and other documentation relevant to this task and outline information included in them
- explain techniques that could be used to:
 - combat distorted reels and cores
 - join reels to the web
 - identify reel grain direction
 - manually handle reels
 - prepare and load selected reels
 - unload reels off the machine for further processing
 - identify faulty reels and cores
- summarise how to determine:

- information that can be obtained from the reel label
- characteristics of reels
- features that indicate a reel is faulty
- position of reels on the unwind unit
- faults created by reels being unloaded incorrectly
- preparations to consider for the next operation.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the Support field of work and include access to a printing or converting machine.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>