ICPPRP4210 Compose and evaluate typography

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes the skills and knowledge required to undertake advanced typesetting and typography involving contingencies and problem-solving beyond routine requirements.

It applies to individuals who compose type and manage storage and retrieval in the graphic pre-press sector of the printing and graphic arts industry. The individual works independently and is able to cope with the unexpected challenges related to the job.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

ICPPRP2210 Select and apply type.

Unit Sector

Pre-Press

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Prepare type	1.1 Identify job specifications and enterprise procedures 1.2 Compose type according to work health and safety (WHS) requirements 1.3 Make allowance for type run-arounds, stipples, spot colour and complex shapes 1.4 Apply kerning to type
2. Solve typographic technical problems	2.1 Check equipment is capable of producing type to manufacturer specifications and enterprise procedures

ELEMENT	PERFORMANCE CRITERIA
	2.2 Re-assess typographic elements and resolve technical problems as required for colour and reproduction of type
	2.3 Consult with the client to determine if brief requires amendment
	2.4 Check finished typography for conformance to client specifications and printing requirements
3. Manage type system	3.1 Use electronic type system to facilitate storage, retrieval and outputting of data
	3.2 Confirm type software and fonts have current user licences that allow type to be used for the job
	3.3 Store type software and files in required locations for future access

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Reading	• Identifies and evaluates text to establish job requirements • Checks texts for compliance with punctuation and grammatical conventions
Oral Communication	• Participates in spoken interactions with clients to confirm and clarify understanding
Numeracy	• Analyses a range of mathematical information used in familiar and routine tasks
Self-management	• Identifies and complies with enterprise procedures • Assesses and identifies errors in own work to maintain required quality standards
Problem Solving	• Identifies and takes responsibility for addressing predictable, and some less predictable, problems in familiar work contexts
Planning and Organising	• Takes responsibility for planning and organising own workload and assembles required resources
Technology	• Uses a range of digitally based technology and applications to access and filter data, extract, organise, integrate and share information

Unit Mapping Information

Supersedes and is equivalent to ICPPRP421 Compose and evaluate typography.

Links

Companion Volume Implementation Guide is found on VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d