



Australian Government

ICPPRN2860 Finish a digital product

Release: 1

ICPPRN2860 Finish a digital product

Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes skills and knowledge required to finish a digital print product. This could include trimming, folding, padding, stapling, comb and wire binding.

It applies to individuals who generally work under direct supervision, converting and finishing off digitally printed products in a digital environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Printing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for job	1.1 Read and interpret job specifications from job documentation and production control system 1.2 Identify and undertake machine requirements for set-up 1.3 Check and record availability of all job related materials
2. Produce test copy	2.1 Identify and organise materials to be used for the job 2.2 Set up and operate equipment to produce a specified sample according to work health and safety (WHS) requirements, enterprise procedures and manufacturer specifications 2.3 Inspect and test sample to confirm it meets job specifications and enterprise standards 2.4 Interpret results to determine adjustment requirements

ELEMENT	PERFORMANCE CRITERIA
	2.5 Carry out adjustments according to product and equipment specifications
3. Maintain production process	3.1 Monitor and verify performance using the process control system according to enterprise procedures 3.2 Identify and report faulty performance of equipment according to enterprise procedures 3.3 Carry out adjustments and corrections according to specified procedures and within scope of own role
4. Conduct shutdown of production process	4.1 Clean and disengage machinery and equipment ready for next run 4.2 Remove substrate waste from operating area and recycle and dispose of, where required, according to regulatory requirements and enterprise procedures 4.3 Complete production records and other documentation according to enterprise procedures

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Writing	Completes workplace forms accurately
Oral Communication	Participates effectively in spoken interactions by using strategies to confirm and clarify understanding
Self-management	- Identifies and follows explicit and implicit protocols and meets expectations associated with own role - Complies with WHS requirements and regulatory procedures and follows organisational procedures relevant to own role
Teamwork	Seeks to cooperate with others to achieve results in immediate work context
Planning and organising	With assistance, determines priorities and sequences steps involved in clearly defined, familiar tasks and identifies and assembles required resources
Problem solving	Responds to predictable problems and implements standard or logical solutions related to own role in immediate work environment

Technology	• Reads data from electronic monitoring and control systems
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Unit Mapping Information

Supersedes and is equivalent to ICPPRN286 Finish a digital product.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>