



Australian Government

Assessment Requirements for ICPCBF3690 Set up and produce hand-made box

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- produce two boxes in different styles and materials, at least one of which must have a lid, according to manufacturer and job specifications and enterprise procedures.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- work health and safety (WHS) risks and requirements for:
 - handling blades
 - handling and disposing waste
- the required board calliper for a specific box
- the maximum calliper for a folded box
- the procedure for making inconspicuous corner reinforcements
- selection criteria for the required covering material and style
- the required allowances in a book box
- techniques to reduce scuffing of a book cover in slip cases
- techniques to reduce corner bulk when using heavyweight board
- techniques used when cutting turn-ins for a rounded spine
- the reasons for covering the edge of a board before attaching the main covering
- the consequences of adhesives being either too thick or too thin
- the effect open time of an adhesive has on the covering process
- evaluation criteria for a finished box to ensure a clean finished job
- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Noise levels, production flow, interruptions and time variances must be typical of those experienced in the converting, binding and finishing field of work and include access to:

- materials used to produce a hand-made box.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>