



Australian Government

ICPCBF3620 Produce complex adhesive, mechanical or sewn fastened product

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes the skills and knowledge required to produce complex adhesive, mechanical or sewn fastened product, to monitor and adjust machinery, maintain transportation of the substrate, identify and rectify faults, and clean and shut down equipment.

It applies to individuals who work under direct supervision with limited responsibility in preparing materials and equipment and resolving issues to produce a finished product. Some equipment may also involve cutting, trimming, folding and/or gathering (collating), which may be assessed at the same time.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Converting, Binding and Finishing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Maintain operation of transportation system	1.1 Monitor and adjust feeder according to work health and safety (WHS) requirements 1.2 Monitor and adjust sheet and section pick-up and transport system 1.3 Add substrate to the process according to job specifications
2. Maintain operation of delivery system	2.1 Monitor and adjust delivery system 2.2 Check and adjust wire straightness, length, cut-off and

ELEMENT	PERFORMANCE CRITERIA
	clinchng pressures 2.3 Review and adjust adhesion, thread tension and stitch quality
3. Maintain production process	3.1 Monitor and adjust in-line processes 3.2 Use machine controls as required 3.3 Review and verify performance using the process control system 3.4 Report process adjustments to eliminate problems according to enterprise procedures
4. Identify and rectify problems and faults	4.1 Identify and report problems in machine operation according to enterprise procedures 4.2 Carry out adjustments or corrections according to specified procedures, and within scope of own role 4.3 Verify repairs and adjustments as required prior to resumption of operations
5. Conduct shutdown of production process	5.1 Follow shutdown sequence according to manufacturer specifications and enterprise procedures 5.2 Remove solid and liquid waste from operating area and recycle and dispose of, as required, according to regulatory requirements and enterprise procedures 5.3 Clean and disengage all required parts of machinery used in printing process 5.4 Complete required production records and enterprise documentation

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Writing	Enters routine data associated with production processes and enterprise procedures
Self-management	- Identifies and follows explicit and implicit protocols and meets expectations associated with own role - Identifies and follows all procedures for cleaning and maintenance of equipment, incorporating regulatory requirements and enterprise

	procedures
Teamwork	• Cooperates with others as part of familiar, routine activities, and contributes to specific activities requiring joint responsibility and accountability • Identifies what to communicate, with whom and how, in routine work situations
Planning and organising	• Determines priorities and sequences steps involved in clearly defined, familiar tasks
Problem solving	• Identifies and anticipates an increasing range of familiar problems, their symptoms and causes; actively looking for early warning signs and implementing contingency plans

Unit Mapping Information

Supersedes and is equivalent to ICPCBF362 Produce complex adhesive, mechanical or sewn fastened product.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>