



Australian Government

ICPCBF3060 Set up machine for basic carton folding and gluing

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

Application

This unit describes the skills and knowledge required to set up and adjust a machine for basic carton folding and gluing to ensure the finished product is in accordance with specifications and requirements.

It applies to individuals who work under direct supervision but have limited responsibility with preparing materials, equipment and machinery to ensure the production process is maintained.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Converting, Binding and Finishing

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Set up carton systems	1.1 Set up and adjust feeder according to job specifications 1.2 Set up and adjust carton blank pick-up and transportation system 1.3 Prepare and adjust transfer systems 1.4 Prepare and adjust delivery system 1.5 Remove substrate from process according to job specifications
2. Set up machine for basic folding and gluing	2.1 Set up and adjust folding units 2.2 Prepare and adjust required folding rollers, belts and rails

ELEMENT	PERFORMANCE CRITERIA
	2.3 Establish and adjust gluing system
3. Conduct sample run	3.1 Operate machine according to manufacturer specifications and enterprise procedures to produce specified sample 3.2 Monitor and adjust slitters 3.3 Inspect and test proof as required according to enterprise procedures 3.4 Interpret results and make adjustments according to product and machine specifications as required

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Description
Self-management	- Identifies and follows enterprise and regulatory requirements associated with own role - Implements actions according to instructions, making slight adjustments if necessary
Planning and organising	- Determines priorities and sequences steps involved in clearly defined, familiar tasks - Plans, identifies and assembles resources required to complete tasks

Unit Mapping Information

Supersedes and is equivalent to ICPCBF306 Set up machine for basic carton folding and gluing.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>