



**Australian Government**

# **Assessment Requirements for ICPCBF2420 Produce basic folded product**

**Release: 1**

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## Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

## Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- produce a basic folded product for two jobs using different substrates, according to manufacturer and job specifications and enterprise procedures.

In the course of the above the candidate must:

- operate in association with fellow workers and according to planned daily schedule
- maintain production according to work health and safety (WHS) requirements, manufacturer specifications and enterprise procedures
- anticipate production difficulties and take action to prevent occurrence.

## Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- WHS risks and requirements for:
  - the set up and operation of machine transport and delivery systems
  - the operation, adjustments and cleaning of the folding machine
- areas of the machine requiring continuous observation to meet job requirements
- areas of the machine requiring cleaning and the materials to be cleaned
- areas of the in-line process requiring continuous observation to ensure product quality
- the checks required for substrate removal from the machine
- the causes of out-of-square folding and methods of correcting them
- quality assurance criteria for completed sample runs and folded jobs
- organisation communication protocols when there is a job issue
- adjustable parts of the machine to correct sheet issues
- machine shutdown procedures
- the work preparation required for dispatch

- methods to keep the machine clear of surface rust (condensation) and the reasons for this
- production alterations that may be required to meet client requirements
- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.

## Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- special purpose tools, equipment and materials
- folding machinery.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>