



**Australian Government**

# **Assessment Requirements for ICPCBF2410**

## **Set up machine for basic folding**

**Release: 1**

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## Modification History

Release	Comments
Release 1	This version first released with ICP Printing and Graphic Arts Training Package Version 4.0.

## Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- set up machines for basic folding for three jobs, using different sizes and weights of substrate, according to manufacturer and job specifications and enterprise procedures.

In the course of the above the candidate must:

- demonstrate all safety devices on the machinery.

## Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- work health and safety (WHS) risks and requirements for:
  - the set up and operation of machine transport systems
  - the set up of folder transportation and delivery systems
  - the set up and adjustment of the folding and machine units
- the job documentation and production control system and the information it contains
- areas of the reel stand requiring continuous observation to meet job requirements
- areas of the sheet-fed transportation system requiring continuous observation to meet job requirements
- areas of the delivery system requiring continuous observation to meet job requirements
- different methods of securing folded sheets for dispatch
- organisation communication protocols when there is a job issue
- the steps taken to avoid substrate scratching/scuffing during transportation
- common issues when the machine is running faster than required
- checks to maintain roller pressures as required
- reasons for the sheet being out-of-square and the adjustments required to correct
- the steps to maintain alignment of in-line processes and units

- product segments to inspect at sample run completion to ensure product quality
- manufacturer manuals, enterprise procedures and work health and safety documentation, including their location and purpose.
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## Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- special purpose tools, equipment and materials
- folding machinery.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

## Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a74b7a0f-a253-47e3-8be0-5d426e24131d>