



Australian Government

HLTPOP025 Provide basic repairs and maintenance to health hardware and fixtures

Release: 2

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Modification History

Release	Comments
Release 2	Release 2. HLTPOP025 Provide basic repairs and maintenance to health hardware and fixtures supersedes and is equivalent to Release 1. HLTPOP025 Provide basic repairs and maintenance to health hardware and fixtures. Minor changes. Mapping Info Table Notes added for superseded unit HLTPOP001 Provide basic repairs and maintenance to health hardware and fixtures.
Release 1	Release 1. HLTPOP025 Provide basic repairs and maintenance to health hardware and fixtures supersedes and is equivalent to HLTPOP001 Provide basic repairs and maintenance to health hardware and fixtures.

Application

This unit describes the skills and knowledge required to perform basic repairs and maintenance to health hardware and fixtures in the home and community.

This unit applies to work in a public health context and workers at this level will work under supervision within established guidelines.

Plumbing work must only be performed by a person authorised by an exemption registration or licence granted by the relevant State or Territory regulatory authority under legislation.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Plan repairs and maintenance work.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Identify potential health risks or problems in health hardware and fixtures.
- 1.2. Assist in developing a work plan, that includes a timetable and priorities, to address repairs and maintenance requirements for the identified health risks under the

- guidance of a supervisor.
- 1.3. Determine the job requirements and the location in which basic repairs and maintenance are to be carried out.
 - 1.4. Notify and coordinate with householders, community members and other community workers the proposed timetable and work plan and obtain necessary approvals.
 - 1.5. Identify materials, tools and equipment necessary to complete the work in accordance with established procedures and check against job requirements.
 - 1.6. Identify faults and urgent repairs that are within own area of responsibility or expertise.
 - 1.7. Report problems that are outside area of responsibility or expertise in accordance with organisational policy and procedures.
 - 1.8. Make referrals to other key people or outside agencies in accordance with established procedures.
2. Carry out basic repairs and maintenance.
- 2.1. Carry out basic repairs and maintenance in accordance with work plan, using appropriate personal protective equipment (PPE) and in accordance with organisational workplace health and safety (WHS) standards.
 - 2.2. Respond to unplanned events or conditions in accordance with organisational policies and procedures.
 - 2.3. Refer problems and gaps identified outside area of responsibility to relevant others in accordance with organisational policies and procedures.
 - 2.4. Obtain approval in accordance with established procedures from relevant person to address contingencies.
 - 2.5. Store tools and equipment in accordance with organisation policy and procedure upon the completion of work tasks or daily activities.
3. Inspect and notify completion of work.
- 3.1. Undertake final inspections to ensure that basic repairs and maintenance conform to requirements.
 - 3.2. Notify or document work completion in accordance with organisation policy and procedure.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>