



Australian Government

Assessment Requirements for HLTHPS006 Assist clients with medication

Release: 2

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Modification History

Release	Comments
Release 2	<p>This version was released in <i>HLT Health Training Package release 3.0</i>.</p> <p>Wording changes to performance criteria 2.2 and 3.2.</p> <p>Equivalent competency outcome.</p>
Release 1	<p>This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency requirements. Significant change to knowledge evidence.</p>

Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

- provided assistance with medication:
 - to at least 5 different clients according to their care plans
 - with at least 5 different types of medications
 - used at least 3 different modes of administration
- consistently adhered to procedures and regulatory requirements for assisting with medication, including:
 - checked the care plan and confirming details
 - checked medication, including expiry dates and dosage instructions
 - confirmed client identity
 - calculated correct dosage
 - conducted pre and post administration client checks
 - cleaned equipment and disposed and stored medications according to organisation procedures completed accurate documentation

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively do the task outlined in elements and performance criteria of this unit, manage the task and manage contingencies in the context of the work role. This includes knowledge of:

- legislation, regulations, codes of practice and workplace policies, including:
 - commonwealth and state/territory legislation regarding the administration of medication including the Drugs and Poisons Act
 - Disability Services Acts (commonwealth and state)
 - Aged Care Act
 - duty of care
 - work health and safety
 - standard and additional infection control precautions
- roles and responsibilities of those involved in medication administration and limitations of own role in only providing assistance
- basic medication terminology
- forms of medication, and how they are handled, administered and stored, including:
 - capsules
 - drops
 - inhalants
 - liquids
 - lotions and creams
 - ointments
 - patches
 - powders
 - tablets
 - wafers
 - pessary
 - suppository
- characteristics of at least 10 commonly used medications in the area of work, including prescribed and over the counter medications, including:
 - purpose
 - expected effects and potential reactions
 - contraindications for use
 - consequences of incorrect use
 - storage requirements
 - disposal requirements
- documentation requirements for the administration of medication, including:
 - purpose
 - potential impacts of errors and reasons for error medication charts, their role and procedures for use

Assessment Conditions

Skills must have been demonstrated in the workplace unless state or territory legislation prevents this occurring with the addition of simulations and scenarios where the full range of contexts and situations have not been provided in the workplace. The following aspects of the performance evidence must have been demonstrated using simulation prior to demonstration in the workplace/with members of the general public

- consistently adhered to procedures and regulatory requirements for assisting with medication, including:
 - checked the care plan and confirming details
 - checked medication, including expiry dates and dosage instructions
 - confirmed client identity
 - calculated correct dosage
 - conducted pre and post administration client checks
 - cleaned equipment and disposed and stored medications according to organisation procedures
 - completed accurate documentation

The following conditions must be met for this unit:

- use of suitable facilities, equipment and resources, including:
 - placebo medication, administration equipment, charts and documentation
 - individualised plan
 - workplace policies and procedures

Assessors must satisfy the Standards for Registered Training Organisations (RTOs) 2015/AQTF mandatory competency requirements for assessors.

In addition, assessors must be a registered nurse or registered enrolled nurse or registered Aboriginal and/or Torres Strait Islander health practitioner.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c3d1390f-48d9-4ab0-bd50-b015e5485705>