



Australian Government

HLTCCD010 Analyse and report on clinical coding auditing

Release: 2

HLTCCD010 Analyse and report on clinical coding auditing

Modification History

Release	Comments
Release 2	Release 2 HLTCCD010 Analyse and report on clinical coding auditing supersedes and is equivalent to Release 1 HLTCCD010 Analyse and report on clinical coding auditing. Updated: Mapping details and minor corrections.
Release 1	HLTCCD010 Analyse and report on clinical coding auditing no equivalent unit.

Application

This unit describes the performance outcomes, skills and knowledge required to analyse and report on a clinical coding audit.

This unit applies to highly experienced clinical coders who have the expertise to audit clinically coded data. Work may be performed as an individual or as part of a team under limited supervision.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Note: Units marked with an asterisk* include one or more prerequisite units of competency. Refer to unit of competency for prerequisite requirements.

Unit code	Unit title
HLTCCD009 *	Undertake a clinical coding audit

Competency Field

Clinical Coding

Unit Sector

Health Administration

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Compile clinical coding audit results. 2. Prepare audit report. 3. Provide feedback. | <ol style="list-style-type: none"> 1.1. List findings for each patient episode of care audited. 1.2. Analyse audit findings to determine audit outcomes. 1.3. Calculate and report error rates according to organisational requirements. 2.1. Document purpose and methodology for audit. 2.2. Document audit findings including graphs and charts detailing error rates. 2.3. Identify and document common errors and areas for improvement. 2.4. List strategies and make recommendations for improving coding quality and direction of future audits. 2.5. Produce audit report and summarise findings maintaining confidentiality on individual coding results. 3.1. Provide feedback to the clinical coder on their audit results. 3.2. Participate in formal and informal meetings with management to discuss the audit report according to organisational procedures and protocols. 3.3. Manage audit dispute resolution process. |
|---|---|

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No Equivalent Unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>