



Australian Government

HLTARES001 Gather information and report on community health

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to gather and review information, and to provide basic reports on Aboriginal and/or Torres Strait Islander community health issues for use in future planning. It includes the ability to use basic research skills, and resources and frameworks developed by others. Information may be gathered as part of a separate research process or during the provision of regular health services. Information may be used for a range of purposes including for service and program development or evaluation, and for inclusion in a community health profile.

This unit is specific to Aboriginal and/or Torres Strait Islander people working as health workers or health practitioners. They work as part of a multidisciplinary primary health care team to provide primary health care and other support services to Aboriginal and/or Torres Strait Islander clients and communities.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No regulatory requirement for certification, occupational or business licensing is linked to this unit at the time of publication. For information about practitioner registration and accredited courses of study, contact the Aboriginal and Torres Strait Islander Health Practice Board of Australia (ATSIHPBA).

Pre-requisite Unit

Nil

Competency Field

Community Health Research

Unit Sector

Aboriginal and/or Torres Strait Islander Health

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the

Performance criteria describe the performance needed to

*essential outcomes**demonstrate achievement of the element.*

1. Plan information gathering.
 - 1.1. Identify the cultural values, beliefs and gender roles that must be respected when gathering information from clients and community members.
 - 1.2. Identify health issues to be researched and methods of gathering and reporting on community information in consultation with research or primary health care team.
 - 1.3. Identify and obtain resources required for information gathering.
 - 1.4. Liaise with community representatives and gain agreement and any required permission to gather information from community members.
 - 1.5. Identify community members who hold strong sources of information.
2. Gather information.
 - 2.1. Explain purpose of research and method of gathering information to clients and community members and obtain informed consent.
 - 2.2. Communicate with clients and community members in culturally appropriate and safe ways to gather relevant information about health issues and priorities.
 - 2.3. Record information accurately, and safely store according to organisational confidentiality procedures.
3. Review and document information.
 - 3.1. Compile information in format agreed with research or primary health care team.
 - 3.2. Identify information trends and their potential impact on future planning in consultation with research or primary health care team.
 - 3.3. Document findings according to the approach agreed with research or primary health care team.
4. Provide feedback on outcomes.
 - 4.1. Provide information about research outcomes to relevant team members involved in future planning.
 - 4.2. Identify and provide key messages from research data and outcomes to the community.
 - 4.3. Identify and use opportunities to obtain community feedback about research process and outcomes.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	<ul style="list-style-type: none">• interpret detailed familiar organisational procedures• interpret unfamiliar information gathering tools and resources.
Writing skills to:	<ul style="list-style-type: none">• record factual information• summarise and paraphrase a variety of client and community opinions without altering meaning• produce basic reports using language and format easily understood by a diverse audience.
Oral communication skills to:	<ul style="list-style-type: none">• provide clear and concise information to community members• ask open and closed probe questions and actively listen during team and community interactions.
Teamwork skills to:	<ul style="list-style-type: none">• work cooperatively with community, research and primary health care team members.
Technology skills to:	<ul style="list-style-type: none">• use software package features to collate information from multiple sources and draft routine reports.

Unit Mapping Information

This unit supersedes and is not equivalent to HLTAHW010 Identify community health issues, needs and strategies.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>