



**Australian Government**

# **HLTAID012 Provide First Aid in an education and care setting**

**Release: 2**

## HLTAID012 Provide First Aid in an education and care setting

### Modification History

Release	Comments
Release 2	Minor grammatical changes to ensure clarity. Equivalent outcome. Updated mapping details.
Release 1	HLTAID012 Provide First Aid in an education and care setting supersedes and is not equivalent to HLTAID004 Provide an emergency first aid response in an education and care setting

### Application

This unit describes the skills and knowledge required to provide a first aid response to infants and children in line with first aid guidelines determined by the Australian Resuscitation Council (ARC) and other Australian national peak clinical bodies.

This unit applies to a range of workers within an education and care setting who are required to respond to a first aid emergency, including asthma and anaphylactic emergencies. This includes early childhood workers and educators who work with school age children in outside school hours care and vacation programs.

*This unit of competency may contribute towards approved first aid, asthma and anaphylaxis training under the Education and Care Services National Law, and the Education and Care Services National Regulations (2011).*

*Specific licensing/regulatory requirements relating to this competency, including requirements for refresher training should be obtained from the relevant national/state/territory Work Health and Safety Regulatory Authorities*

### Elements and Performance Criteria

#### ELEMENTS

*Elements describe the essential outcomes*

1. Respond to an emergency situation.

#### PERFORMANCE CRITERIA

*Performance criteria describe the performance needed to demonstrate achievement of the element.*

1.1. Recognise and assess an emergency situation.  
1.2. Ensure safety for self, bystanders and casualty.  
1.3. Assess the casualty and recognise the need for first aid response.

- 1.4. Seek assistance from emergency services.
2. Apply appropriate first aid procedures.
  - 2.1. Perform cardiopulmonary resuscitation (CPR) in accordance with the ARC guidelines.
  - 2.2. Provide first aid in accordance with established first aid principles.
  - 2.3. Ensure casualty feels safe, secure and supported.
  - 2.4. Obtain consent from casualty where possible.
  - 2.5. Use available resources and equipment to make the casualty as comfortable as possible.
  - 2.6. Operate first aid equipment according to manufacturers' instructions.
  - 2.7. Monitor the casualty's condition and respond in accordance with first aid principles.
3. Communicate details of the incident.
  - 3.1. Accurately convey incident details to emergency services.
  - 3.2. Report details of incident in line with appropriate workplace or site procedures.
  - 3.3. Complete applicable workplace or site documentation, including incident report form.
  - 3.4. Report details of incidents involving infants and children to parents or caregivers.
  - 3.5. Follow appropriate workplace or site procedures to report serious incidents to the regulatory authority.
  - 3.6. Maintain privacy and confidentiality of records and information in line with statutory or organisational policies.
4. Review the incident.
  - 4.1. Recognise the possible psychological impacts on self and other rescuers and seek help when required.
  - 4.2. Contribute to a review of the first aid response as required.

## Foundation Skills

The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Unit Mapping Information

HLTAID012 Provide First Aid in an education and care setting supersedes and is not equivalent to HLTAID004 Provide an emergency first aid response in an education and care setting

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>