



Australian Government

HLTAHA016 Support the fitting of assistive equipment

Release: 1

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Modification History

Release	Comments
Release 1	<p>This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to the elements and performance criteria. New evidence requirements for assessment including volume and frequency requirements. Minimum work hours added. Significant change to knowledge evidence.</p>

Application

This unit describes the skills and knowledge required to work with clients, their carers and other members of a multi-disciplinary team where appropriate, to assist with fitting assistive equipment to meet individual client needs.

This unit applies to allied health assistants and should be performed under the direction and supervision (direct, indirect or remote) of an allied health professional.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian / New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare for fitting of assistive equipment

1.1 Confirm assistive equipment details and fitting requirements against the prescribed information provided by the allied health professional

1.2 Confirm with allied health professional specific client needs and abilities

1.3 Confer with allied health professional if fitting requirements are outside scope of role and responsibilities as defined by the organisation

1.4 Determine the clients' availability, according to the organisation's protocols

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|---|---|
| 1.5 Gather assistive equipment and any equipment required for fitting | 1.5 Gather assistive equipment and any equipment required for fitting |
| 1.6 Prepare the setting for the fitting and instruction for use | 1.6 Prepare the setting for the fitting and instruction for use |
| 1.7 Obtain consent from the clients before commencing the fitting | 1.7 Obtain consent from the clients before commencing the fitting |
| | |
| 2. Fit assistive equipment | 2.1 Provide client with the assistive equipment |
| | 2.2 Confirm the suitability of fit, size and that operation of equipment meets expected performance parameters and prescription and conforms to the manufacturer's guidelines |
| | 2.3 Confirm the assistive equipment is in safe working order within the user environment |
| | 2.4 Obtain relevant measurements and data where adjustments are required |
| | 2.5 Restrict equipment functions for initial or trial periods to enable familiarity and ensure safety |
| | 2.6 Document and report the process and outcomes of fitting ensuring that arrangements for further action are implemented |
| | 2.7 Document maintenance periods and requirements for the assistive equipment |
| | 2.8 Identify any faults and complete necessary documentation |
| | 2.9 Confirm that client (and carer) have relevant documentation and understand any further action that needs to be taken |
| | |
| 3. Support client to use assistive equipment | 3.1 Explain and reinforce information about the use of the assistive equipment, in a manner, and at the level and pace, appropriate for the client |
| | 3.2 Confirm client understanding and answer any questions |
| | 3.3 Confirm that the assistive equipment is clean and in |

ELEMENT**PERFORMANCE CRITERIA**

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good working order for the client's requirements before use

3.4 Label, remove from use and report defective assistive equipment to the appropriate person, and ensure an alternative is supplied as promptly as possible

3.5 Remove and minimise potential hazards in the immediate environment

3.6 Educate client and carers in the safe use, transportation and maintenance of the assistive equipment within the context of the users' indoor and outdoor environments

3.7 Offer appropriate constructive feedback, encouragement and reinforcement

3.8 Provide safe physical support to enable the client to use the assistive equipment

3.9 Identify incorrect use and give verbal feedback and physical guidance

3.10 Monitor the effectiveness of the assistive equipment and report any problems to the appropriate person with minimum delay

3.11 Report any adverse effect, and major progress to the appropriate member of the care team

3.12 Recognise when client becomes distressed, in pain or communicates their desire to slow down, change activity or stop and follow stepping down procedures outlined in treatment plan or organisational guidelines

3.13 Agree relevant trial period and review periods to co-ordinate with client treatment plan

4. Complete basic assistive equipment construction and modification

4.1 Obtain equipment construction or modification specifications from allied health professional

4.2 Confirm requirements with allied health professional

4.3 Procure materials required for basic equipment construction and modifications

4.4 Complete construction and modifications according to specifications

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

	<p>4.5 Seek support from allied health professional if difficulty arises meeting the specifications</p> <p>4.6 Check completed construction and modifications with allied health professional</p> <p>4.7 Complete and file any required documentation, according to organisation protocols</p>
5. Comply with supervisory requirements	<p>5.1 Seek assistance when client presents with needs or signs outside limits of own authority, skills and/or knowledge</p> <p>5.2 Report client difficulties to the supervising allied health professional for advice before continuing the program</p> <p>5.3 Participate in supervision processes with the treating allied health professional in accordance with organisational protocol</p>
6. Clean and store assistive equipment after use	<p>6.1 Clean assistive equipment according to manufacturer's recommendations, infection control requirements and organisation protocols</p> <p>6.2 Store assistive equipment according to manufacturer's recommendations and the organisation's protocols</p> <p>6.3 Report faults to the appropriate person and complete necessary documentation</p>
7. Report and document information	<p>7.1 Report suggested adjustments to assistive equipment, together with rationale, to the supervising allied health professional</p> <p>7.2 Provide client progress feedback to the supervising allied health professional</p> <p>7.3 Report client difficulties and concerns to the treating allied health professional</p> <p>7.4 Implement variations to the assistive equipment</p>

ELEMENT

Elements define the essential outcomes

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

according to the advice of the treating allied health professional

7.5 Document information about the client use of the assistive equipment according to the organisation's protocols

Foundation Skills

The Foundation Skills describe those required skills (such as language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>