



Australian Government

HLTAHA011 Conduct group sessions for individual client outcomes

Release: 1

HLTAHA011 Conduct group sessions for individual client outcomes

Modification History

Release	Comments
Release 1	<p>This version was released in <i>HLT Health Training Package release 2.0</i> and meets the requirements of the 2012 Standards for Training Packages.</p> <p>Significant changes to the elements and performance criteria. New evidence requirements for assessment including volume and frequency requirements. Minimum work hours added.</p>

Application

This unit describes the skills and knowledge required to plan, prepare and implement group activities to meet individual client outcomes.

This unit applies to allied health assistants and should be performed under the direction and supervision (direct, indirect or remote) of an allied health professional.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Plan for group sessions

1.1 Obtain information about the purpose of the group sessions from an allied health professional and the desired individual client outcomes

1.2 Identify requirements outside scope of role and responsibilities as defined by the organisation and discuss with allied health professional

1.3 Identify and confirm impact of the program's contribution to the clients' overall care plan

1.4 Determine client availability according to organisation protocols

1.5 Determine client appropriateness according to client

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

profile

2. Assist with the development of group sessions

2.1 Plan group activities that are consistent with client needs and recognise physical abilities and limitations of each client

2.2 Plan group activities that are consistent with the interests, preferences and beliefs of the clients

2.3 Plan group activities with consideration of the clients' pace and timing requirements

2.4 Plan group activities according to the size and composition of the group

2.5 Plan group session to maximize the involvement of all group members

2.6 Establish a balance between tasks to be accomplished and the group process

2.7 Identify possible risk to successful group activities and adjust plan to minimise risk

2.8 Confirm group session plan with allied health professional

2.9 Gather and/or prepare materials and equipment required for the group session and check for safety and suitability

3. Conduct group activity

3.1 Arrange the environment to encourage full participation by all group members

3.2 Seek agreement on the purpose, process and intended outcomes of the group activity with the group

3.3 Discuss the group activity with the group to encourage as much participation as possible

3.4 Work with the group to establish ground rules

3.5 Provide each group member with the necessary information, materials and support to participate in the group activity

3.6 Ensure that the manner, level and pace of

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

communication is appropriate for each group member

3.7 Communicate with clients in a manner most likely to promote co-operation, dignity and self-esteem and encourage participation

3.8 Use group skills to ensure the involvement of all group members

3.9 Identify potential conflict within the group and manage to ensure ongoing involvement of individuals in group activities

3.10 Monitor individual client progress and provide constructive and timely feedback to individual group member

3.11 Follow process and directions to evaluate outcomes of the group session

4. Comply with supervisory requirements

4.1 Seek assistance when client presents with needs or signs outside limits of own authority, skills and/or knowledge

4.2 Report client difficulties to the supervising allied health professional for advice before continuing the program

4.3 Participate in supervision processes with the treating allied health professional in accordance with organisation protocol

5. Clean and store equipment and materials

5.1 Clean equipment and materials according to manufacturers requirements

5.2 Store equipment and materials according to manufacturers requirements and organisation protocols

5.3 Report equipment faults to appropriate person

6. Document client information

6.1 Use accepted protocols to document information relating to the program in line with organisation requirements

ELEMENT**PERFORMANCE CRITERIA**

Elements define the essential outcomes

Performance criteria describe the performance needed to demonstrate achievement of the element.

6.2 Provide regular feedback to each client's care team

6.3 Use appropriate terminology to document symptomatic expression of identified problems related to group activities

Foundation Skills

The Foundation Skills describe those required skills (such as language, literacy, numeracy and employment skills) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>