HLT45015 Certificate IV in Dental Assisting

# Modification History

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| --- | --- |
| Release | Comments |
| Release 1 | This version was released in HLT Health Training Package release 3.0 and meets the requirements of the 2012 Standards for Training Packages.  Change to packaging rules. Minimum work requirements of 250 hours. Supersedes HLT43012 |

# Qualification Description

This qualification reflects the role of workers who provide an advanced level of assistance to a dentist, dental hygienist, dental prosthetist, dental therapist or oral health therapist, which contributes to the quality of oral health care.

To achieve this qualification, the candidate must have completed at least 250 hours of work as detailed in the Assessment Requirements of the units of competency.

Jurisdictional legislative radiation licensing requirements may apply to candidates who undertake Group A electives for Radiography specialisation. If Radiography units or a Radiology specialisation is not selected,no licensing, legislative, regulatory or certification requirements apply to this qualification at the time of publication.

^ From 1 July 2022 the core unit HLTAID003 must no longer be delivered and will be replaced in the Packaging Rules by the unit HLTAID011 - for more information see: <https://asqa.gov.au/news-events/news/reminder-about-superseded-hlt-first-aid-units>

# Packaging Rules

### Total number of units = 14

* 10 core units
* 4 elective units, consisting of:
* at least 3 units must be from those units listed under Groups A, B, C, D or E
* up to1 unit from any endorsed Training Package or accredited course – these units must be relevant to the work outcome

Any combination of electives that meets the rules above can be selected for the award of the Certificate IV in Dental Assisting. Where appropriate, electives may be packaged to provide a qualification with a specialisation.

#### Packaging for each specialisation:

* All Group A electives must be selected for award of the Certificate IV in Dental Assisting (Radiography)
* All Group B electives must be selected for award of the Certificate IV in Dental Assisting (Oral Health Promotion)
* All Group C electives must be selected for award of the Certificate IV in Dental Assisting (General Anaesthesia and Conscious Sedation)
* All Group D electives must be selected for award of the Certificate IV in Dental Assisting (Technical Records)
* All Group E electives must be selected for award of the Certificate IV in Dental Assisting (Dental Practice Administration Work)

All electives chosen must contribute to a valid, industry-supported vocational outcome.

#### Core units

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| --- | --- |
| CHCCOM005 | Communicate and work in health or community services |
| CHCDIV001 | Work with diverse people |
| HLTAID003  ^ HLTAID011 | Provide first aid  Provide First Aid (must be delivered from 1 July 2022) |
| HLTDEN001 | Prepare for and assist with oral health care procedures |
| HLTDEN002 | Assist with dental radiography |
| HLTDEN003 | Assist with administration in dental practice |
| HLTINF001 | Comply with infection prevention and control policies and procedures |
| HLTINF002 | Process reusable medical devices and equipment |
| HLTINF003 | Implement and monitor infection prevention and control policies and procedures |
| HLTWHS003 | Maintain work health and safety |

#### Elective units

#### Group A electives – RADIOGRAPHY specialisation

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| --- | --- |
| HLTDEN007 | Apply the principles of radiation biology and protection in dental practice |
| HLTDEN008 | Prepare to expose a prescribed dental radiographic image |
| HLTDEN009 | Produce a prescribed dental radiographic image |

Group B electives – ORAL HEALTH PROMOTION specialisation

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| --- | --- |
| HLTDEN004 | Implement an individualised oral hygiene program |
| HLTDEN010 | Implement an oral hygiene program for older people |
| HLTDEN011 | Implement an oral health promotion program |

Group C electives – GENERAL ANAESTHESIA AND CONSCIOUS SEDATION specialisation

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| --- | --- |
| HLTDEN005 | Assist in oral health care procedures during general anaesthesia |
| HLTDEN006 | Assist in oral health care procedures during conscious sedation |

Group D electives – TECHNICAL RECORDS specialisation

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| --- | --- |
| HLTDEN012 | Take an impression for study models |
| HLTDEN014 | Take a clinical photograph |
| HLTDET001 | Construct models |
| HLTDET002 | Construct custom impression trays |

Group E electives – DENTAL PRACTICE ADMINISTRATION WORK specialisation

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| --- | --- |
| HLTDEN013 | Allocate treatment appointments according to priority |
| BSBADM409 | Coordinate business resources |
| BSBMED401 | Manage patient recordkeeping system |

Other electives

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| --- | --- |
| CHCEDU001 | Provide community focused health promotion and prevention strategies |
| HLTDET003 | Construct registration rims |
| HLTDET005 | Construct thermoformed bases and appliances |
| HLTOHC001 | Recognise and respond to oral health issues |
| HLTOHC002 | Inform and support patients and groups about oral health |
| HLTOHC003 | Apply and manage use of basic oral health products |
| HLTOHC004 | Provide or assist with oral hygiene |
| HLTTHE001 | Handle and care for operating theatre equipment |
| HLTTHE002 | Assist with preparation of clients for operative procedures |
| HLTTHE003 | Provide intra-operative equipment and technical support |
| BSBMED301 | Interpret and apply medical terminology appropriately |
| BSBRSK401 | Identify risk and apply risk management processes |
| BSBPMG413 | Apply project human resources management approaches |
| TAEDEL301A | Provide work skill instruction |
| TLIP5037A | Develop workplace policy and procedures |

# Qualification Mapping Information

No equivalent qualification.

# Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=ced1390f-48d9-4ab0-bd50-b015e5485705>