



Australian Government

FWPCOT4223 Assess requirements of chain of custody certification scheme for forest and wood products

Release: 1

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Modification History

Release	Comments
Release 1	This version released with FWP Forest and Wood Products Training Package Version 8.0.

Application

This unit of competency describes the skills and knowledge required to identify and review the requirements of a chain of custody certification scheme operated by existing certification bodies for application in a forest or wood products business.

The unit applies to individuals who are responsible for the implementation and monitoring of chain of custody certification in forest and wood procurement, processing, sales and distribution operations.

All work must be carried out to comply with workplace procedures, according to state/territory health and safety regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Common Technical (COT)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Confirm purpose, key functions and distinct features of chain of	1.1 Distinguish between forest management certification and chain of custody certification 1.2 Outline objectives of chain of custody certification and benefits for

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
custody certification schemes	different stakeholders 1.3 Assess features, relative benefits and requirements of chain of custody certification schemes 1.4 Distinguish between standards setting, certification and accreditation functions in chain of custody schemes 1.5 Assess features and benefits of chain of custody implementation methods, including physical separation, percentage and credit methods 1.6 Confirm legislation, standards and codes of practice relevant to chain of custody operations 1.7 Assess position of own organisation in supply chain and determine current and likely future sources of supply, destinations of certified products and relevance of each scheme to own organisation
2. Review chain of custody certification scheme requirements	2.1 Investigate components of chain of custody scheme and roles and responsibilities of personnel required to support chain of custody implementation and monitoring in the workplace 2.2 Confirm chain of custody certification process and period of certification 2.3 Identify standards that must be met to achieve and maintain chain of custody certification 2.4 Identify types and purposes of documents and registers that must be maintained for certification 2.5 Identify product groups covered by chain of custody certification 2.6 Confirm types, meanings and conditions of use of chain of custody logos, trademarks and labels 2.7 Access and assess sources of information on chain of custody certification
3. Gather information on internal and external audit processes for chain of custody certification scheme	3.1 Confirm internal audit requirements for own organisation, suppliers and contractors for relevant chain of custody certification scheme 3.2 Identify external audit requirements for relevant chain of custody certification scheme

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret and analyse key information in chain of custody certification documentation
Writing	Take clear, sequenced notes on requirements of chain of custody certification
Oral communication	Ask questions using technical language to clarify requirements (and unfamiliar concepts) relating to chain of custody certification

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
FWPCOT4223 Assess requirements of chain of custody certification scheme for forest and wood products	Not applicable	The unit has been created to address a skill or task required by industry that is not covered by an existing unit	Newly created

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>