



**Australian Government**

# **FWPCOR6201 Manage sustainability in the workplace**

**Release: 1**

## FWPCOR6201 Manage sustainability in the workplace

### Modification History

Release	Comment
1	Replaces equivalent unit FPICOR6201A Manage sustainability in the workplace which was first released with FPI11 Forest and Forest Products Training Package Version 2.2

### Application

This unit of competency describes the outcomes required to design and manage approaches to sustainability, including the development and implementation of sustainability policies across a range of forest and wood products industry workplaces and operations of all sizes.

The unit applies to job roles including Forest/Timber Harvester, Forest Planner, Forest Sustainability Manager, Forestry Manager, General Manager, Plantation Manager, Sustainability Manager, Technical Forester and Technical Services Manager.

No licensing, legislative, regulatory, or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil.

### Unit Sector

Core.

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.</i>
1. Evaluate workplace sustainability requirements	1.1 Assess existing organisational policies and procedures for sustainability. 1.2 Conduct research to define scope of organisational sustainability requirements. 1.3 Consult stakeholders as a key component of the research

ELEMENTS	PERFORMANCE CRITERIA
	<p>process.</p> <p>1.4 Document recommendations based on research outcomes and provide feedback to appropriate personnel and stakeholders.</p>
2. Design policy	<p>2.1 Design policy that reflects organisational commitment to sustainability as an integral part of business planning.</p> <p>2.2 Develop and circulate draft policy to stakeholders and appropriate personnel for feedback.</p> <p>2.3 Review and revise policy, based on feedback.</p> <p>2.4 Agree, document and communicate appropriate strategies for implementation to stakeholders</p>
3. Manage policy implementation	<p>3.1 Establish timelines and budget for implementation.</p> <p>3.2 Allocate resources to the implementation process, in line with timelines and budget.</p> <p>3.3 Assign implementation responsibilities to appropriate personnel and advise expected outcomes.</p> <p>3.4 Establish targets and indicators to maximise policy outcomes.</p> <p>3.5 Establish processes to facilitate policy implementation.</p>
4. Review policy	<p>4.1 Evaluate changing trends and consider opportunities for improved workplace sustainability policy.</p> <p>4.2 Monitor reports for feedback that supports continuous improvement of sustainability practices.</p> <p>4.3 Regularly evaluate policy and modify to enhance sustainability practices.</p>

## Foundation Skills

*This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.*

Numeracy skills to:	<ul style="list-style-type: none"> <li>Interpret and calculate complex numerical data to establish and manage budgets.</li> </ul>
Oral communication skills to:	<ul style="list-style-type: none"> <li>Hold high-level consultative discussions to generate ideas for and negotiate content of sustainability policies.</li> </ul>
Reading skills to:	<ul style="list-style-type: none"> <li>Interpret complex information in a range of internal and external source documents to plan organisational sustainability policy.</li> </ul>

Writing skills to:	<ul style="list-style-type: none"><li>• Develop and document comprehensive sustainability policies in a style and format easily understood by the full scope of organisational employees.</li></ul>
Planning and organising skills to:	<ul style="list-style-type: none"><li>• Source, collect and organise a range of data to inform sustainability policies.</li><li>• Plan and manage own timing and productivity to complete initial and amended policies, budgets and implementation plans.</li></ul>
Technology skills to:	<ul style="list-style-type: none"><li>• Use a computer, keyboard and software to prepare policies, budgets and plans.</li></ul>

## Unit Mapping Information

FPICOR6201A Manage sustainability in the workplace

## Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>