Assessment Requirements for FWPCOR4203 Monitor quality and product care procedures

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Modification History

Release	Comment
1	Replaces equivalent unit FPICOR4203B Monitor quality and product care procedures, which was first released with FPI11 Forest and Forest Products Training Package Version 2.2. This is the first release of this unit in the new standards format.
	Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including Required Skills and Knowledge, Evidence Guide and Range Statement

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- follow organisational policies and procedures relevant to monitoring of quality and product care procedures
- monitor and control product care and supply against an organisation specific or second or third party certification quality system for a real or simulated business operation
- monitor and control product care and supply for a specified product
- complete accurate comprehensive quality system records
- produce detailed reports on performance against quality standards.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- purpose of quality systems for the forest and wood products industry and for the individual organisation
- format, content and use of:
    - industry and organisation specific quality standards
    - organisational policies and procedures that align to quality standards
    - quality system monitoring records
- visual inspection aspects of tree, log or timber products which includes:
    - assessing the appropriateness of features

- - contamination
  - tree, log or timber colours
  - tree, log or timber characteristics
  - insect damage
  - surface finish and texture
  - loose surfaces
  - organic defects
  - breakages
  - machine damage
- scheduling requirements for quality system monitoring activities
- record keeping requirements for quality systems
- roles and responsibilities of quality system coordinators and production personnel in quality system management processes
- methods for communicating quality standards, policies, procedures and quality assurance monitoring activities to production and despatch personnel
- methods for assessing quality of materials, production and despatch processes and finished products
- techniques to optimise the use of machinery and equipment
- organisational procedures for documenting quality system records and reports.

Assessment Conditions

The following resources must be made available:

- computers, keyboards, printers and software used to produce and maintain quality system records and reports
- industry and organisation specific quality standards
- a suite of organisational policies and procedures that align to the quality standards
- template quality system monitoring records and reports
- schedules for quality system monitoring activities
- comprehensive real or simulated information in order to coordinate and monitor quality processes
- organisational policies and procedures for documenting quality system records and reports
- production personnel with whom the individual can interact.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47