



Australian Government

Assessment Requirements for FWPCOR3202 Conduct quality and product care procedures

Release: 1

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Modification History

Release	Comment
1	<p>Replaces equivalent unit FPICOR3202B Conduct quality and product care procedures, which was first released with FPI11 Forest and Forest Products Training Package Version 2.2. This is the first release of this unit in the new standards format.</p> <p>Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including Required Skills and Knowledge, Evidence Guide and Range Statement</p>

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit. If a specific volume or frequency is not stated below, then evidence must be provided that the following requirements have been performed on at least one occasion:

- follow organisational policies and procedures relevant to conducting quality and product care procedures
- conduct quality and product care procedures in line with environmental legislation and workplace procedures
- record and report workplace information and maintain documentation in regard to the product care and control.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- workplace procedures relating to product quality and care specified in performance evidence:
 - communicating product requirements and outcomes of product review
 - identifying and resolving faults with product
 - recording and reporting workplace information
 - maximising product or resource use
 - assessing timber for recovery
- environmental protection requirements in relation to:
 - safely disposing of waste material

- organisational guidelines for recycling defective product, off-cuts and residue
- indicators of sub-standard product:
 - breakages
 - contamination
 - holes
 - insect attack
 - machine-caused defects
 - variable surface finishes
 - timber colour
- mathematical procedures for estimating and measuring product against specifications
- requirements of the following quality systems that would apply to product care and quality:
 - enterprise-based system
 - ISO9000 series
 - second party certification
 - third party certification
- specifications of the products being processed
- types of tools and equipment used in the product process, and procedures for their safe use and maintenance
- work health and safety policies and procedures relevant to product care and quality:
 - personal protective equipment and clothing
 - safety equipment
 - eliminating hazardous materials and substances
 - first aid equipment
 - identifying hazards in the work process and assessing and controlling their risk
 - managing fatigue
 - manual handling techniques
 - machine isolation and guarding.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessors must:

hold the appropriate competency standards as outlined in the regulations; and

be able to demonstrate vocational competencies at least to the level being assessed; and

be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Assessment Conditions

The following resources must be made available:

- product and equipment relevant to undertaking work applicable to this unit

- product specification manuals
- work instructions and procedures:
- customer service procedures
- product care procedures
- quality system information
- relevant personnel for the purposes of communicating information.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=0d96fe23-5747-4c01-9d6f-3509ff8d3d47>