



Australian Government

FSKOCM001 Participate in highly familiar spoken exchanges

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with FSK Foundation Skills Training Package Version 2.0.

Application

This unit describes the skills and knowledge required to participate in highly familiar spoken exchanges, such as providing personal details, asking simple questions, following one step instructions, or requesting everyday items.

An individual performing these tasks operates alongside an expert or mentor where significant support, prompting, advice and modelling can be provided.

This unit applies to individuals who use, or are preparing to use, oral communication skills to complete workplace activities. This includes existing workers and individuals preparing for employment through vocational education and training. This unit can be integrated and contextualised with vocational training to support achievement of vocational competency.

This unit is aligned to, but does not fully address, the Australian Core Skills Framework (ACSF) oral communication core skill indicators .07 and .08 at pre-level 1 in the workplace and employment domain of communication.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Oral Communication

Elements and Performance Criteria

Element	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare to participate in highly familiar spoken exchange	1.1 Identify type of spoken exchange 1.2 Identify audience of exchange and purpose 1.3 Identify formulaic expressions and personally relevant details required for spoken exchange

Element	Performance Criteria
2. Engage in and review exchange	2.1 Use oral communication strategies to participate in exchange 2.2 Recognise and use basic non-verbal communication methods 2.3 Seek feedback from expert or mentor to identify areas for improvement

Foundation Skills

This section describes language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is equivalent to FSKOCM01 Participate in highly familiar spoken exchanges.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=f572fe10-a855-4986-9295-3852c771f178>