



Australian Government

FNSSF00014 Accounting Principles Skill Set

Release 2

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Modification History

Release	Comments
Release 2	This version first released with FNS Financial Services Training Package Version 3.1. Added BSBFIA401 Prepare financial reports to skill set requirements
Release 1	This version first released with FNS Financial Services Training Package Version 3.0.

Description

This skill set is designed for workers in accounting and bookkeeping job roles who use knowledge of accounting principles to perform a range of analytical tasks in a variety of industries.

Pathways Information

The units of competency in this skill set provide credit towards:

- FNS40217 Certificate IV in Accounting and Bookkeeping.

Completion of this FNSSS00014 Accounting Principles Skill Set is an entry requirement of FNS50217 Diploma of Accounting; and a partial entry requirement for FNS60217 Advanced Diploma of Accounting.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this skill set at the time of publication.

Skill Set Requirements

BSBFIA401 Prepare financial reports

FNSACC311 Process financial transactions and extract interim reports

FNSACC312 Administer subsidiary accounts and ledgers

FNSACC408 Work effectively in the accounting and bookkeeping industry

FNSACC416 Set up and operate a computerised accounting system

FNSTPB401 Complete business activity and instalment activity statements

FNSTPB402 Establish and maintain payroll systems

Target Group

Those who apply accounting principles in accounting and bookkeeping job roles.

Suggested words for Statement of Attainment

The units of competency in this skill set from the FNS Financial Services Training Package address the needs of individuals who apply knowledge of accounting principles to perform a range of analytical tasks in a variety of industries.