



Australian Government

**Assessment Requirements for FNSFMB501
Settle applications and loan arrangements
in the finance and mortgage broking
industry**

Release: 1

Assessment Requirements for FNSFMB501 Settle applications and loan arrangements in the finance and mortgage broking industry

Modification History

Release	Comments
Release 1	This version first released with FNS Financial Services Training Package Version 1.0.

Performance Evidence

Evidence of the ability to:

- communicate effectively with the client and other parties so that they understand the pre-settlement conditions and their involvement required
- accurately complete loan settlement tasks so that disbursement of funds are within agreed timelines, as required by the organisation and the client
- interpret and comply with relevant legislation, statutory requirements and organisational procedures.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain different pre-settlement conditions required by lenders including gaining consent of prior mortgagee if second mortgage security is being taken
- describe different pre-settlement evidence required by lenders
- explain different pre-settlement undertakings by the borrower, required by lenders:
 - sale and settlement of other property
 - repayment of other debts
 - provision of evidence of insurance
- explain different documentation required by lender:
 - credit check authority signed
 - guarantees
 - loan contract
 - periodical payment authority

- signed application form
- explain the role of various parties involved in the settlement process
- describe settlement issues that can occur
- describe key features of current industry codes of practice, legislation and statutory requirements including:
 - National Credit Code
 - privacy legislation
 - credit legislation
- outline the steps in the process of registering security documentation
- explain relevant policies and procedures in regard to opening an account for funds to be disbursed.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the finance and mortgage broking field of work and include access to:

- office equipment, technology, software and consumables
- lending product information
- relevant specialist software system and data.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c7200cc8-0566-4f04-b76f-e89fd6f102fe>