Australian Government

Assessment Requirements for FBPPPL5001 Design and maintain programs to support legal compliance

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Modification History

Release	Comments
Release 1	This version released with the FBP Food, Beverage and Pharmaceutical Training Package Version 2.0.

Performance Evidence

An individual demonstrating competency in this unit must satisfy all of the elements and performance criteria of this unit.

There must be evidence that the individual has designed (or reviewed) and maintained programs to support legal compliance on at least one occasion, including:

- identifying the legal and regulatory framework for the program
- defining the parameters of the program
- determining compliance requirements for the program and conducting risk analysis
- identifying and engaging relevant personnel through consultative mechanisms
- designing and/or developing program procedures to ensure compliance
- completing detailed reporting to support the maintenance of compliance
- providing support to personnel to ensure compliance
- reviewing and monitoring program to ensure compliance is maintained.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- objectives of legislation, regulations and relevant codes of practice relating to the program area, including the roles of relevant regulatory bodies
- existence of International Organization for Standardization (ISO) 22000:2005 Food safety management systems, ISO 22003:2013 Food safety management systems, and ISO 10393:2013 Consumer product recall
- company policy objectives, related legal requirements and workplace context, including:
  - resource capacity
  - authority levels
  - existing systems and processes, including consultation processes, development/training systems, process improvement, document control and recording requirements

- workplace program objectives, their relationship to policy objectives and to related programs, including the benefits of the program for the company, employees and the wider community as appropriate
- the concept of a management system as it applies to the program area
- the advantages and disadvantages of stand-alone and integrated programs, including:
  - variations in legal obligations and compliance systems
  - objectives and structure of related policies and programs, as well as consideration of audit trails, as appropriate
- principles and processes for hazard identification, risk assessment and control
- the program area and/or internal and external experts and resources to support design and implementation
- the circumstances, conditions or practices likely to result in program non-compliance, and related control options
- technical knowledge and/or access to technical expertise to ensure adequacy of risk control methods and response to non-compliance/emergencies
- problem-solving and process improvement techniques and processes
- program review methods and responsibilities, including internal audit arrangements, as well as external audit arrangements, and where the program supports legal compliance obligations, requirements and frequency of audits.

Assessment Conditions

Assessment of skills must take place under the following conditions:

- physical conditions:
  - skills must be demonstrated in a workplace setting or an environment that accurately represents a real workplace
- resources, equipment and materials:
  - technical support and advice as appropriate to the program area
- specifications:
  - workplace policies, business and performance plans and budgets
  - relevant legislation, codes of practice and agreements
  - workplace procedures and related management systems relevant to the program area.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guides are found in VETNet: -
https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=78b15323-cd38-483e-aad7-1159b570a5c4