



**Australian Government**

# **DEFRNG009 Supervise contractors**

**Release: 2**

# DEFRNG009 Supervise contractors

## Modification History

Release 2. Modifications have been made to Performance Criteria and Assessment Conditions.

Release 1. This unit was released in DEF Defence Training Package release 1.0 and meets the Standards for Training Packages.

This unit supersedes and is equivalent to DEFRM209B Supervise contractors.

- Unit code updated
- Content and formatting updated to comply with new standards
- All PC transitioned from passive to active voice

## Application

This unit involves the skills and knowledge required to supervise contractors on a training area or a range.

It includes the skills required to monitor contractors and contractor staff to ensure continued safety and security of training area and range activities, infrastructure and facilities.

This unit applies to Defence personnel who work in range management and range control but may be relevant to others who work in this field. They do not provide technical supervision or advice, but act as a local point of contact for works contracts and other professional/para-professional activities that may be carried out from time to time. Those undertaking this unit would work independently or as part of a team, under direct and indirect supervision, while performing complex tasks, in a small range of familiar contexts. They would use discretion and judgement and take responsibility for the quality of their outputs.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

Range

## Unit Sector

Not applicable.

## Elements and Performance Criteria

### ELEMENTS

### PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

- |   |   |
|---|---|
| <b>1 Plan and prepare for the monitoring and supervision of contractors</b> | <p><b>1.1</b> Obtain, interpret and clarify monitoring requirements in the form of management information system reports, work orders and contracts before commencing</p> <p><b>1.2</b> Identify, access, interpret and apply policies and procedures for all relevant WHS standards, statutory requirements, Training Area/Range Standing Orders and other instructions</p> <p><b>1.3</b> Identify and obtain the details of the contractual requirements</p> <p><b>1.4</b> Identify and confirm training area and range access requirements</p> |
| <b>2 Monitor and supervise contractor activities</b>                        | <p><b>2.1</b> Assess current user activities and contractor requirements</p> <p><b>2.2</b> Prepare and deliver briefings</p> <p><b>2.3</b> Determine the activity priorities</p> <p><b>2.4</b> Monitor contractors</p> <p><b>2.5</b> Conduct corrective action in accordance with contractual requirements</p> <p><b>2.6</b> Conduct ongoing checks on the service/activity in accordance with directions from contract manager</p>   |
| <b>3 Complete monitoring and supervision records</b>                        | <p><b>3.1</b> Complete and maintain monitoring/supervision records</p> <p><b>3.2</b> Identify and report key information relevant to the contractor activity in accordance with the relevant contract requirements and Training Area/Range Standing Orders</p>  |

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of

competency.

## **Range of Conditions**

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

## **Unit Mapping Information**

This unit supersedes and is equivalent to DEFRM209B Supervise contractors.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6bdbab1e-11ed-4bc9-9cba-9e1a55d4e4a9>